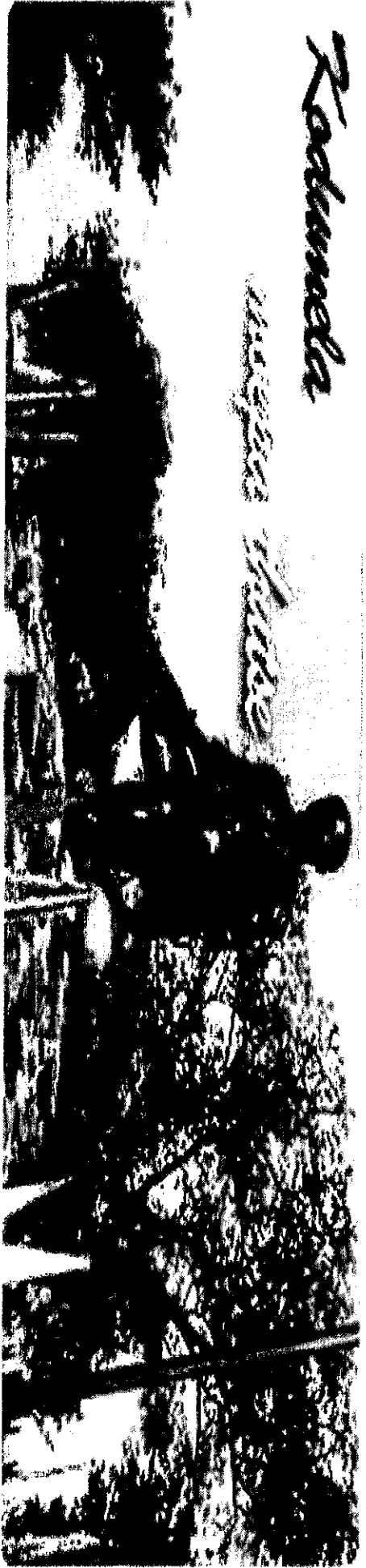
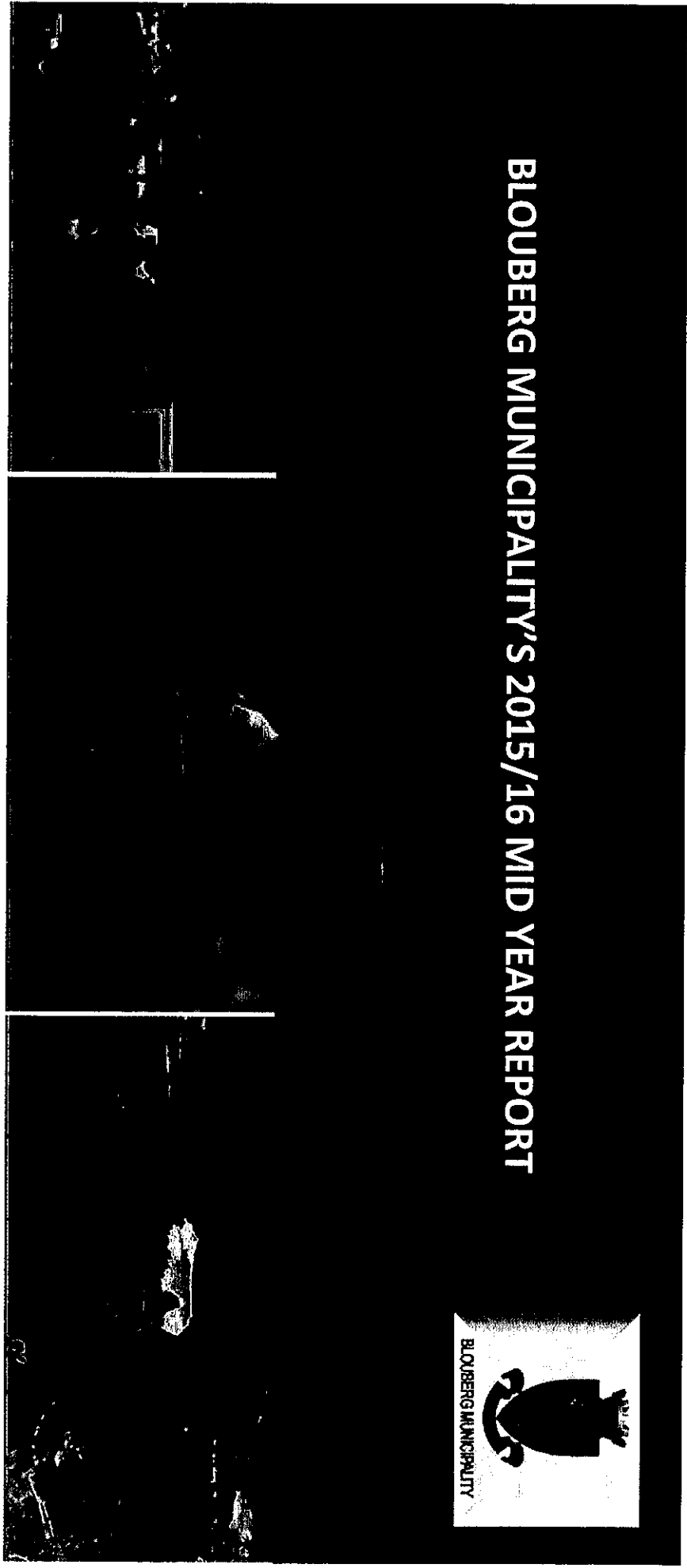


# BLOUBERG MUNICIPALITY'S 2015/16 MID YEAR REPORT



# MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

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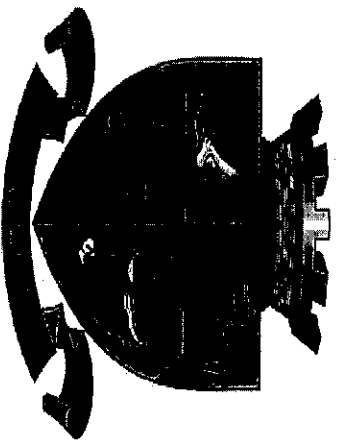
**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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**CHAPTER ONE**

**INTRODUCTION**

**BLOUBERG MUNICIPALITY**



## **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

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### **INTRODUCTION**

The municipality adopted the 2015/16 IDP/Budget on the 29th May 2015 at Papegaai village in ward 05. As a strategic document to address the challenges identified during the public participation sessions. The IDP/Budget was adopted with the budget of **R247,406, 558 m** for 2015/16 and the three year projected budget (MTTE) of **R247,406,558 m** for the **2015/16 F.Y,R 249,447,198** for 2016/17 and **R269,458,909 m** for the 2016/17 F.Y. The budget related policies such as Rates, Credit Control ,Petty cash, Cash Management, indigent all other policies as required by the law were also adopted.

The municipality developed Service Delivery and Budget Implementation Plan as a tool to implement the IDP. The targets were set out in the SDBIP for the performance of the Municipality to be measured and the Mayor signed accordingly as required by the legislations.

The Performance Management Policy was also reviewed and approved by council and all section 54/56 managers signed their Performance Agreements as legislation dictates. The PMS Policy was also reviewed and PMS has been cascaded down to cover all other levels to enable council to measure and monitor the performance of all officials and each directorate has been mandated to ensure that the arrangement be implemented accordingly .

All performance agreements with their attachment made it mandatory for each senior manager and Municipal Manager to implement the following cross cutting areas:

- **Performance management**
- **Audit**
- **Risk management**
- **Revenue generation**

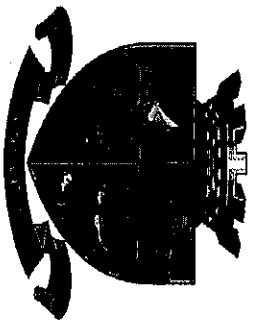
**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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**CHAPTER TWO**

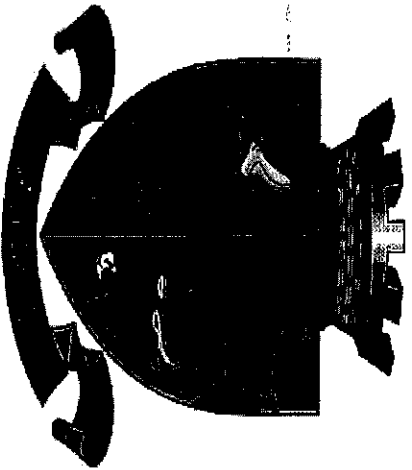
**EXECUTIVE SUMMARY**

**BLOUBERG MUNICIPALITY**



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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**SECTION 72 REPORT (MID-YEAR REPORT)**

**2015-2016 FINANCIAL YEAR**

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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To: The Mayor

In accordance with Section 72 of the Municipal Finance Management Act, I hereby submit the required statement assessing the performance of the first half of the 2015/16 financial year.

Section 54 of the MFMA requires the Mayor of a municipality to take certain actions on the receipt of this report to ensure that the approved budget is implemented in accordance with the projections contained in the Service Delivery and Budget Implementation Plan. The information contained in this report has been reviewed and it is evident that adjustments to the SDBIP will be necessary.

Furthermore adjustments to the Capital and Operating Budgets will also be necessary.

In terms of section 72 of the MFMA the SDBIP, projections will have to be revised and the Budget amended to ensure that planned services will be rendered.

.....

**KGORANE M.J**

**ACTING MUNICIPAL MANAGER**

DATE : 29/01/2016

## **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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### **RECOMMENDATIONS**

These recommendations are linked to the responsibilities of the Mayor under S54 of the MFMA.

- (a) Note the contents of the report.
- (b) In case of section 72 report, submit the report to council by 29 January 2015.
- (c) Identify any financial problems facing municipality, including any emerging or impending financial problems

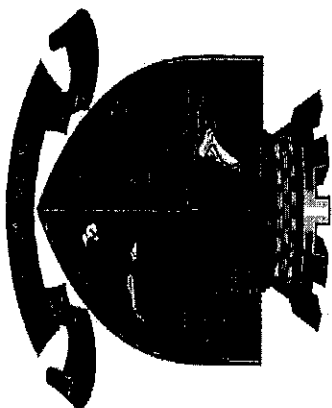


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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

**CHAPTER 3**

**BLOUBERG LOCAL MUNICIPALITY**



**FINANCIAL PERFORMANCE FOR THE PERIOD ENDED 31 DECEMBER 2015**

# **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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## **MID YEAR ASSESSMENT AND PERFORMANCE**

### **Table of Contents**

1. Introduction
2. Legislative Framework
3. Resolutions
4. Executive Summary
5. Sec 72 (Mid-Year Report)

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# MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

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## 1. Introduction

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery. This report has been prepared in terms of the following legislative framework:

- ❖ The Municipal Finance Management Act – No. 56 of 2003, Section 72, and The Municipal Budget and Reporting Regulations, 35.

The MBRR highlights the format of the mid-year budget and performance assessment. "33. A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act." The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

## 2. Legislative framework

In terms of section 72 (1) of the MFMA, the accounting officer of a municipality must by 25 January of each year assess the performance of the municipality during the first half of the financial year. Take note that the Section 52, Quarterly Budget Monitoring Report will be incorporated in this report. The requirements of section 52(d) will be met in this mid – year Budget and Assessment Report.

## 3. Executive Summary

This report is a summary of the main budget issues arising from the monitoring process. It compares the progress of the budget to the projections contained in the Service Delivery and Budget Implementation Plan (SDBIP).

## **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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This mid-year report is a critical stage in the in-yearly reporting cycle. As part of the review, in terms of Section 72(3), the Accounting Officer needs to make recommendations as to whether the SDBIP and the annual budget (both capital and operating) need to be adjusted.

The mid-year report was an extremely challenging, with considerable potential impacts on core service delivery cost and revenue components which influenced the outcomes of Budget adjustment. Another challenge is lower revenue collection due to non payment by Government, farmers, residents and business. To produce a sustainable, affordable budget necessitated reductions to certain budgetary provisions

Section 54 (f) of the MFMA requires the Mayor to consider and submit the mid-year report to Council by 31 January.

### **4. Section 72 report**

#### **4.1. Operating Revenue**

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

### Financial Performance - Operating Revenue

Description	Original Budget	Monthly actual	Budget Year- 2015/16					Full Year Forecast
			YearTD actual	YearTD budget	YTD variance	YTD variance %		
<b>R thousands</b>								
<b>Revenue By Source</b>								
Property rates	15 500	151	19 226	11 360	7 866	69%	15 500	
Property rates - penalties & collection charges								
Service charges - electricity revenue	18 000	1 406	5 646	9 013	(3 368)	-37%	18 000	
Service charges - water revenue								
Service charges - sanitation revenue								
Service charges - refuse revenue	1 000	22	158	499	(341)	-68%	1 000	
Service charges - rental of facilities and equipment	352	27	180	168	12	7%	352	
Interest earned - external investments	986	0	289	540	(251)	-47%	986	
Interest earned - outstanding debtors	526		106	212	(106)	-50%	526	
Fines	2 710	37	282	1 260	(978)	-78%	2 710	
Licences and permits	3 837	223	1 284	2 044	(760)	-37%	3 837	
Agency services								
Transfers recognised - operational	153 973	45 371	110 744	105 733	5 011	5%	153 973	
Other revenue	5 615	176	1 725	2 653	(928)	-35%	5 615	
Gains on disposal of PPE								
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>202 499</b>	<b>47 413</b>	<b>139 640</b>	<b>133 483</b>	<b>6 157</b>	<b>5%</b>	<b>202 499</b>	

Services charges:

➤ Property Rates

The actual collection is very poor but we billed property rates amounting to R 19,0 million. Projection for Property rates will be reviewed during budget adjustment. The municipality collected R 4,0 million on property rate as per six months projections budget of R 7,7million.

## **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

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➤ Refuse

The municipality billed R 158 thousands and the projection of R 499 thousands will be reviewed during budget adjustment.

➤ Electricity

In terms of electricity the municipality billed R5.6 million with projection of R9.0 million.

### **Fines and License and Permits**

The municipality has receive R 282 thousands, on fines ,and R1.2 million for license and permits instead of R 1.2 million and R2.0 million irrespective as per planned SDBIP . There is a need to revise the projections during adjustment budget process.

#### **4.2. Operating Expenditure**

The municipality has spent R 81,3 million of the operational budget instead of R 87,5 million as per planned SDBIP .

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

### Financial Performance - Operating Expenditure

Description	Original Budget	Monthly actual	Budget Year 2015/16					Full Year Forecast
			YearTD actual	YearTD budget	YTD variance	YTD variance %		
<b>Expenditure By Type</b>								
Employee related costs	84 291	6 235	37 096	41 905	(4 809)	-11%	84 291	
Remuneration of councillors	13 315	1 032	6 095	6 631	(536)	-8%	13 315	
Debt impairment	6 243	-	-	-	-	-	6 243	
Depreciation & asset impairment	8 720	-	-	-	-	-	8 720	
Finance charges								
Bulk purchases	18 000	1 682	10 251	8 327	1 924	23%	18 000	
Other materials	2 746	593	1 323	1 171	152	13%	2 746	
Contracted services	4 000	578	1 520	1 980	(460)	-23%	4 000	
Transfers and grants								
Other expenditure	53 380	6 592	25 054	27 494	(2 440)	-9%	53 380	
Loss on disposal of PPE								
<b>Total Expenditure</b>	<b>190 695</b>	<b>16 712</b>	<b>81 341</b>	<b>87 510</b>	<b>(6 169)</b>	<b>-7%</b>	<b>190 695</b>	

#### Salaries, benefits and allowances

The budget of employee cost is R84,2 million and the actual spend is R 37,0 million and half yearly projections is R41,9 million.

The budget of remuneration of councillors is R 13,3 million with the actual spending of R 6,0 million and half year projections is R6,6 million.

#### Repairs and maintenance

The total budget for repairs and maintenance is R 2,7 million and the actual spending is at R 1,3 million. Take note that repairs are only undertaken when breakages occur.

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

### Bulk Purchases

The total budget for bulk purchases is R 18 million and the actual spending is R 10,2 million. There is a need to adjust bulk purchase positively as the actual versus budget will lead to over spend.

### Contract Services (Security Services)

The total budget for contract services is R 4 million and the actual spending is R 1,5 million on projection of R2 Million.

The following table shows expenditure per department.

MMISOFFICE	20,596,506	7,536,259	10,298,253	2,761,994	73
CORPORATE SERVICES	30,053,831	16,276,016	18,436,915	2,160,899	88
BUDGET AND TREASURY	36,178,764	8,666,029	18,089,382	9,423,353	48
COMMUNITY SERVICES	25,107,610	12,226,137	12,535,603	309,466	97
INFRASTRUCTURE	39,735,165		20,267,582		89



## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	18,082,748	2,184,834			
ED & PLANNING	16,245,313	6,353,121	8,122,656	1,769,535	78

### General Expenditure

The total budget for general expenses amounts to R53.5 million with a year to date actual of R25.0 million and resulted to a variance of R28.5 million which will be addressed during the adjustment budget process.

**The following expenditure shows general expenditure per item**

# MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

Description	Budget Open Bal	Curr Mth Expend	YTD Movement	Balance	% Exp
GENERAL EXPENDITURE					
IT-SYSTEM COSTS	2 226 000.00			2 226 000.00	
AUDIT FEES EXTERNAL/INTERNAL	2 438 000.00	568 521.10	1 879 277.14	558 722.86	77.08
AUDIT COMMITTEE ALLOWANCES	300 000.00	54 343.60	100 654.99	199 345.01	33.55
ADVERTISEMENTS	350 000.00		152 035.08	197 964.92	43.43
ADMINISTRATION COST (MIG)	400 000.00	27 452.62	184 637.46	215 362.54	46.15
BANK CHARGES	466 785.00	24 729.06	152 332.11	314 452.89	32.63
BUILDING PLANNING COSTS	11 910.00			11 910.00	
CASUAL WORKERS	3 022 178.00	222 356.80	1 380 883.39	1 641 294.61	45.69
CEMETERY COSTS	18 202.00			18 202.00	
CONFERENCES AND CONGRESSES	1 750 740.00	148 225.26	1 006 017.05	744 722.95	57.46
GROUP SCHEMES	190 800.00	11 648.95	98 466.10	92 333.90	51.6
COMMUNITY PARTICIPATION	500 000.00	30 718.78	162 363.78	337 636.22	32.47
DIGINET LINE	350 000.00		25 800.78	324 199.22	7.37
DISASTER PROVISION	21 200.00		12 357.89	8 842.11	58.29
FORENSIC SERVICES	400 000.00			400 000.00	
FREE BASIC SERVICES ELECTRICITY	1 060 000.00	115 815.63	227 166.13	832 833.87	21.43
FREE BASIC SERVICES REFUSE	500 000.00	110 220.00	110 220.00	389 780.00	22.04
FINANCE MANAGEMENT GRANT EXPENSES	1 344 294.00	19 250.00	370 059.74	974 234.26	27.52
FLEET MANAGEMENT COSTS	260 000.00	19 184.05	109 631.35	150 368.65	42.16
HEALTH AND SAFETY	19 211.00			19 211.00	
IDP (COST) & PMS	930 000.00	3 450.00	78 823.82	851 176.18	8.47
INSURANCE	700 000.00	13 500.00	531 257.32	168 742.68	75.89
LABORATORY TEST	500 000.00			500 000.00	
LED STRATEGY REVIEW	67 416.00			67 416.00	
LAND MANAGEMENT SCHEME	105 000.00	1 014.00	37 807.08	67 192.92	36
LICENSES - MOTOR VEHICLES	701 699.00	816 020.00	933 788.55	-232 089.55	133.07
MEMBERSHIP FEES	3 500 000.00	332 414.22	1 667 952.05	1 832 047.95	47.65
FUEL & OIL	137 800.00		29 815.99	107 984.01	21.63
NEWSLETTER	1 000 000.00	832 734.40	845 934.40	154 065.60	84.59
MAAYOR'S BURSARY FUND					
NETWORK CABLE FOR ELDORADO OFFICES	112 360.00		77 965.00	34 395.00	69.38
PLACE MARKETING	500 000.00			500 000.00	
POVERTY ALLEVIATION	106 000.00			106 000.00	
OUT OF POCKET EXPENSES: WARD COMMITT	3 263 579.00	259 653.30	1 562 086.48	1 701 492.52	47.86
PARK MAINTENANCE	11 726.00	2 527.11	5 448.07	6 277.93	46.46
PRINTING & STATIONARY	878 741.00	46 487.10	386 616.12	492 124.88	43.99
PROTECTIVE CLOTHING	400 000.00		1 183.33	398 816.67	0.29
PUBLICITY	265 000.00	1 495.00	72 152.14	192 847.86	27.22
PROFESSIONAL SERVICES	1 908 000.00	225 681.11	1 100 014.84	807 985.16	57.65
RENTAL OF OFFICE EQUIPMENT	500 000.00	64 361.45	437 590.39	62 409.61	87.51
REFRESHMENTS	80 800.00	1 222.70	18 223.25	62 576.75	22.55
REFUSE BINS	500 000.00		31 000.00	469 000.00	6.2
SPATIAL DEVELOPMENT PLAN	1 000 000.00			1 000 000.00	
SPECIAL FOCUS	600 000.00	256 248.75	395 713.82	204 286.18	65.95
SPORTS FOR EMPLOYEES	300 000.00		230 528.08	69 471.92	76.84
SYSTEM IMPROVEMENT	867 793.00		101 975.50	765 817.50	11.75
VALUATION COST EXPENSES	4 000 000.00	1 680 482.46	3 118 421.06	881 578.94	77.96
SPORTS DEVELOPMENT	650 000.00		330 345.00	319 655.00	50.82
STORES & MATERIALS	371 000.00	37 854.30	184 224.28	186 775.72	49.65
SUBSISTENCE AND TRAVELLING					

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

### 4.3. CAPITAL EXPENDITURE

A fundamental part of the review is the performance of major capital projects which is MIG and INEP projects. At the end of December 2015 the municipality has spent 60% of MIG excluding roll-over. The municipality performed very well for the past six months on MIG spending, most of the projects are on complete stage.

Vote Description R thousands	Budget Year 2015/16						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Capital Expenditure - Standard Classification</b>							
<i>Governance and administration</i>	7 220	2 167	3 581	5 457	(1 875)	-34%	7 220
Executive and council							
Budget and treasury office							
Corporate services	7 220	2 167	3 581	5 457	(1 875)	-34%	7 220
<i>Community and public safety</i>	50	-	-	50	(50)	-100%	50
Community and social services	50	-	-	50	(50)	-100%	50
<i>Economic and environmental services</i>	39 008	3 775	25 276	24 729	547	2%	39 008
Planning and development							
Road transport	39 008	3 775	25 276	24 729	547	2%	39 008
Environmental protection							
Trading services	10 434	4 349	7 750	4 727	3 023	64%	10 434
Electricity	9 800	4 349	7 750	4 527	3 223	71%	9 800
Waste management	634	-	-	200	(200)	-100%	634
<i>Other</i>							
<b>Total Capital Expenditure - Standard Classification</b>	<b>56 712</b>	<b>10 291</b>	<b>36 607</b>	<b>34 962</b>	<b>1 645</b>	<b>5%</b>	<b>56 712</b>
<b>Funded by:</b>							
National Government	44 908	7 200	31 914	30 286	1 628	5%	44 908
District Municipality							
Transfers recognised - capital	44 908	7 200	31 914	30 286	1 628	5%	44 908
Internally generated funds	11 804	3 091	4 693	8 618	(3 925)	-46%	11 804
<b>Total Capital Funding</b>	<b>56 712</b>	<b>10 291</b>	<b>36 607</b>	<b>38 904</b>	<b>(2 297)</b>	<b>-6%</b>	<b>56 712</b>

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

### 4.3.1. Allocation and grant expenditure

A fundamental part of the review is the performance of major capital projects as at 31st December 2015. The total unspent as at 31<sup>st</sup> December amount to R 16, 9 million.

The total cash and cash equivalent is amounting to R 44, 2 million, therefore the unspent amount is cash backed.

The table below reflects the summary of Grant received:

Summary of grants: End December 2015

	MSIG	EPWP	MIG	INEP	FMG	Total
<b>Opening balance</b>						
Current year receipts	930,000	1,129,000	28,408,000	7,000,000	1,800,000	39,267,000
Conditions met - transferred to revenue	(87,695)	(1,076,208)	(28,347,666)	(7000,000)	(646,217)	(37,157,786)
<b>Conditions still to be met - unspent</b>	<b>842,305</b>	<b>57,792</b>	<b>60,334</b>	<b>0</b>	<b>1,153,783</b>	<b>2,109,214</b>
	9.4%	95%	99.78%	100%	36%	95%

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

The following table shows details of capital projects

Description	Budget Open Bal	Current Month Expenditure	YTD Movement	Balance	% Exp
TREE PLANTING	50 000.00			50 000.00	
OFFICE EQUIPMENT	33 708.00			33 708.00	
CULVERTS	1 100 000.00		188 000.00	912 000.00	17.09
PURCHASE OF VEHICLES	3 500 000.00	1 428 337.84	2 169 871.17	1 330 128.83	61.99
FURNITURE & FITTINGS	750 000.00	337 289.95	337 289.95	412 710.05	44.97
OFFICE EQUIPMENT	620 000.00			620 000.00	
PURCHASE OF COMPUTERS	350 000.00	38 063.86	38 063.86	311 936.14	10.87
IT CABLING	1 200 000.00	362 816.33	1 035 976.11	164 023.89	86.33
DISASTER BACK-UP SYSTEM	400 000.00			400 000.00	
PURCHASING OF COMPUTERS TRAFFIC	600 000.00			600 000.00	
LAWN MACHINE	400 000.00			400 000.00	
CABLE FAULT TRACKER	1 000 000.00	327 549.82	327 549.82	672 450.18	32.75
ELECTRIFICATION: WITTEN EXTENSION	1 800 000.00	596 703.11	596 703.11	1 203 296.89	33.15
ELECTRIFICATION: WITTEN	7 000 000.00	3 425 179.86	6 825 592.41	174 407.59	97.5
SENWABARWANA TOWNSHIP UPGRADING PH	1 759 250.00		1 587 541.57	171 708.43	90.23
INVERAAN MPCC	2 081 916.00		1 864 090.26	217 825.74	89.53
THALANE CRECHE	1 789 462.00	123 290.08	439 763.41	1 349 698.59	24.57
KGATILU CRECHE	1 789 462.00		411 752.15	1 377 709.85	23
INDERMARK CRECHE	1 789 462.00	237 931.25	659 699.50	1 129 762.50	36.86
THORPE CRECHE	1 789 462.00	189 275.39	579 510.39	1 209 951.61	32.38
AVON INTERNAL STREET	6 150 000.00	1 671 675.49	5 065 386.15	1 084 613.85	82.36
KROMHOEK INTERNAL STREET	6 150 000.00	116 271.11	1 616 390.84	4 533 609.16	26.28
SENWABARWANA INTERNEL STREET	6 150 000.00	543 909.60	3 302 241.36	2 847 758.64	53.69
INDERMARK INTERNAL STREET	6 150 000.00		5 266 706.19	883 293.81	85.63
BEN SERAKI SPORTS COMPLEX PHASE 3	6 150 000.00	892 240.83	4 294 843.94	1 855 156.06	69.83
<b>Total</b>	<b>60 552 722.00</b>	<b>10 290 534.52</b>	<b>36 606 972.19</b>	<b>23 945 749.81</b>	

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

### 5. Debtors Analysis

LIM351 Blouberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	Budget Year 2015/16						Total
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	
<b>R thousands</b>							
<b>Debtors Age Analysis By Income Source</b>							
Trade and Other Receivables from Exchange Transactions - Water	84	69	1 886				2 039
Trade and Other Receivables from Exchange Transactions - Electricity	112	75	2 998				3 185
Receivables from Non-exchange Transactions - Property Rates	178	139	52 477				52 794
Receivables from Exchange Transactions - Waste Water Management	45	40	1 009				1 094
Receivables from Exchange Transactions - Waste Management	32	28	658				718
Receivables from Exchange Transactions - Property Rental Debtors ...							-
Interest on Arrear Debtor Accounts Recoverable unauthorised, irregular, fruitless and wasteful expenditure							-
Other	33	51	1 973				2 057
<b>Total By Income Source</b>	<b>485</b>	<b>401</b>	<b>61 001</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>61 886</b>

Nonpayment of rates and service charges by the Departments of Rural Development and Land Reform, farmers and residents is affecting our age-analysis negatively as reflected above. The above analysis does not include water related billing and revenue as it was not part of the approved budget. Service Level Agreement between the Municipality and Farmer' Union was outstanding. Properties belonging to Government Departments are billed once and payment is normally done on the third quarter.

The following projects are Roll-Over and are covered in the Draft Budget adjustment.

## **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

The year to date expenditure for roll-over projects( MIG ) amounting to **R 8.8 Million** (R5 Million for Waste management and R3.8 Million for Senwabarwana Internal Street) R5 Million was approved by National Treasury while R3.8 Million was disapproved which will funded from own revenue by selling of municipal sites.

### **6. Cash flow and Investments**

The total cash and cash equivalent is amounting to R 44, 2 million, therefore the unspent amount is cash backed.

No investments made for the period under review.

### **7. SUPPLY CHAIN MANAGEMENT REPORTS**

#### **ACQUISITION MANAGEMENT**

	Current Month North Dec 15	Year to date
Requisitions received	122	599
Total number of requisitions processed and forwarded to orders section	122	599
Difference between requisitions received and requisitions processed*	0	0

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

**ORDERS**

	Current Month	
	Dec 15	Nov 15
Requisitions received from Acquisition Management	122	599
Total number of orders processed for the month	114	566
Difference between requisitions received and orders processed*	8	33

**ORDERS PER SUPPLIER ABOVE R30 000 FOR MID YEAR 15/16**

Company Name	Current Month	Expenditure In current month	YTD Orders	YTD Expenditure	BBBEE
CellSave	R42740.61		1		2



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015 /2016**

VAWA P.2015	R 1000000.00		1		3	
Child Protection Program	R 2500000.00		1		2	
Other Child Training Company	R 1000000.00		1		2	
ASHQAHB Computers	R 1700000.79		1		2	
Free Moon Surgery	R 31000000		1		3	
Mammography Unit Electrical Motor Rewiring	R 31554000		1		2	
Massena General Trading Company	R 2159500		1		2	
Khuzeltla Contract and Anal Projects	R 50700000		1		3	

### MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

SEALING EQUIPMENT	R 67,505.00		1			2
FB Motor	R 304,029.11		1			3
Omega Recycling Equipment	R 46,237.20		1			2
ALESY Finishes & Signs	R 89,200.00		1			2
Computer R US	R 33,393.00		1			3
BB Motors	R 304,629.14		1			3
Motelsmi Hotel Va Waldem Inn Hot	R 65,233.00		1			2
Motor Investment (Caj)H	R 33,580.00		1			3
Motor trading development	R 31,000.00		1			3





**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

ETSA (S&P) Ltd						
MU Gateway Lodge	R 6,650,75		1			
Volkswagen Commercial Finance	R 6,107,1886		1			
University of Pretoria	R 45,144,100		1			
Kgatlhi Trading	R 79,948,993		3			

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015 /2016

Human Resources and Information	R 62,500,000		1		
Police	R 52,600,000		2		
Building and Shoring Company	R 70,400,000		1		
Limpopo Bulls Teams	R 62,500,000		3		
Lincoln	R 213,288,522		1		

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016



### BIDS UNDER EVALUATION FOR MID YEAR 15/16

The following bids were under evaluation for the period of reporting

Bid No	Description	Business unit	Status	Date
BM05/15/16	Ben Seraki Sports Complex P3	Technical Services	Appointed	01/07/2015
BM02/15/16	Indermark Internal Str & Stormwater-P3	Technical Services	Appointed	01/07/2015
BM04/15/16	Senwabarwana Internal Str & Stormwater-P4	Technical Services	Appointed	01/07/2015
BM15/15/16	Construction of Thorpe Creche	Technical Services	Adjudication	24/08/ 2015
BM13/15/16	Construction of Kgatlu Creche	Technical Services	Adjudication	24/08/ 2015

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

BM14/15/16	Construction of Thalane Creche	Technical Services	Adjudication	24/08/ 2015
BM11/15/16	Construction of Indermark B Creche	Technical Services	Adjudication	24/08/ 2015
BM12/15/16	Electrification of Witten Extension phase 4-Contractor	Technical Services	Evaluation	23/09/ 2015
BM07/15/16	Avon Inter Str and Stormwater - Contractor	Technical Services	Evaluation	23/09/ 2015
BM08/15/16	Kromhoek Inter Str and Stormwater- Contractor	Technical Services	Evaluation	23/09/ 2015



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<b>BM18-15-16</b>	<b>SUPPLY &amp; INSTALLATION OF AIRCONS</b>	Corporate Services	Evaluation Stage	25 Nov 2015
<b>BM19-15-16</b>	<b>SUPPLY &amp; DELIVERY OF 2000 X 89LITRES REFUSE BINS.</b>	Community Services	Evaluation Stage	25 Nov 2015
<b>BM20-15-16</b>	Supply & Delivery of 15 x 6 Cubic Scow Back Containers	Community Services	Evaluation Stage	25 Nov 2015
<b>BM21-15-16</b>	<b>BEAUTIFICATION &amp; LANDSCAPING OF SENWABARWANA OFFICE.</b>	Community Services	Evaluation Stage	28 Nov 2015
<b>BM22-15-16</b>	<b>COMPILATION OF ALLDAYS MASTER PLAN</b>	EDP	Evaluation Stage	28 Nov 2015

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

BM23-15-16	SUPPLY & DELIVERY OF(6 X4) TRUCK TRACTOR	Corporate Services	Evaluation Stage	28 Nov 2015
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### BIDS UNDER ADJUDICATION FOR MID YEAR 15/16

BID NO	Description	Business unit	Status	Validity date
BM05/15/16	Ben Seraki Sports Complex P3	Technical Services	Appointed	01/07/2015
BM02/15/16	Indermark Internal Str & Stormwater-P3	Technical Services	Appointed	01/07/2015
BM04/15/16	Senwabarwana Internal Str & Stormwater-P4	Technical Services	Appointed	01/07/2015
BM15/15/16	Construction of Thorpe Creche	Technical Services	Adjudication	08/09/ 2015

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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BM13/15/16	Construction of Kgatlu Creche	Technical Services	Adjudication	08/09/ 2015
BM14/15/16	Construction of Thalane Creche	Technical Services	Adjudication	08/09/ 2015
BM11/15/16	Construction of Indermark B Creche	Technical Services	Adjudication	08/09/ 2015

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

BM21-15-16	BEAUTIFICATION & LANDSCAPING OF SENWABARWANA OFFICE.	Community Services	Adjudication	29 January 2016
BM22-15-16	COMPILATION OF ALLDAYS MASTER PLAN	EDP	Adjudication	29 January 2016
BM12/15/16	Electrification of Written Extension phase 4-Contractor	Technical Services	Adjudication	02/10/ 2015
BM07/15/16	Avon Inter Str and Stormwater - Contractor	Technical Services	Adjudication	02/10/ 2015
BM08/15/16	Kromhoek Inter Str and Stormwater-Contractor	Technical Services	Adjudication	02/10/ 2015

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

BM18-15-16	SUPPLY & INSTALLATION OF AIRCONS	Corporate Services	Adjudication	29 January 2016
BM19-15-16	SUPPLY & DELIVERY OF 2000 X 89LITRES REFUSE BINS.	Community Services	Adjudication	29 January 2016
BM20-15-16	Supply & Delivery of 15 x 6 Cubic Scow Back Containers	Community Services	Adjudication	29 January 2016
BM23-15-16	SUPPLY & DELIVERY OF(6 X4) TRUCK TRACTOR	Corporate Services	Adjudication	29 January 2016

### APPROVED DEVIATIONS FOR MID YEAR 15/16

Vendor name	User Department	Details of deviation request	Financial Implications	Contract period	Approval date

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Road material stabilizer	Technical Services department	For supply and delivery of LBS Asphalts components	R202 128,84	Once off	07/07/15
Volkswagen Commercial Polokwane	Corporate Services	Purchase of 22 Seater mini bus Crafter	R 540,718,86	Once off	27/07/15
Model Maker System	Community Services	Additional modules & subscription of survey	R 12,680,55	Once off	29/07/15

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

### LIST OF SERVICE PROVIDERS

No. of Bids/contracts approved by MM	2015/16	2016/17
No. of new bids advertise	3	9
No. of SLAs concluded:		1
- from deviations		1
- from awarded bids	0	13
No. of contracts coming to an end:	1 (Electrification of ward 17)	1
No. of deviations from SCM procedures		1
No. of new suppliers	N/A	N/A

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

### LIST OF DATE OF EXPIRY OF CONTRACTS

#### Completed Contracts

Name of the Contract	Bid No	Completed Date
Inveraan MPCC	BM11/13/14	03 Sep 2015
Senwabarwana Internal str P3	BM09/14/15	25 Sep 2015

#### FRUITLESS AND WASTEFULL EXPENDITURE

Fruitless and wastefull expenditure							
Date	Department	Supplier	Interoffice charges	Reference	Account	Account Name	Reason
31/07/2015	Corporate Services	Telkom	8,907				Late payment
30/09/2015	Technical Services	Eskom	9,177				Late payment
<b>TOTAL</b>			<b>18,085</b>				



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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**IRREGULAR EXPENDITURE**

No irregular expenditure was incurred for the period

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Ledwaba K J

ACTING CHIEF FINANCIAL OFFICE

DATE:

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## **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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### **COMMENTS:**

During the month of November the municipality encountered challenges with regard to financial system and thus resulted in late submission of Section 71 reports.

The capacity within BTO is still a challenge due to vacancy rate.

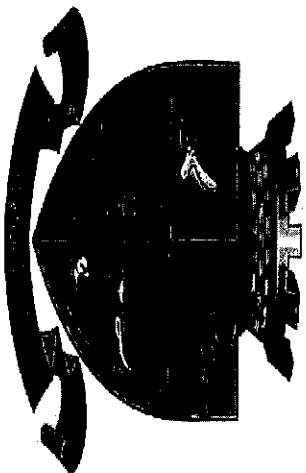
The municipality has an ongoing support of both National and Provincial Treasury.

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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

**CHAPTER FOUR**

**BLOUBERG MUNICIPALITY**



**FUNCTIONAL SERVICE DELIVERY REPORT (JULY 2015-DECEMBER 2015)**

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

Construction of	Development of the specific on, and submit to SCM,	To provide safe and sustainable roads, internal streets and stormwater water control facilities	1.	% construction of Senwabarwana internal street and storm water phase 3	Completion of 1, 1 km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 September 2015	project currently under implementation and nearing completion on rollover project	(100% Complete): COMPLETION STAGE: Practical Completion, and Close-up Reports and As-Built Drawings Development	Target achieved (100% Complete): COMPLETION STAGE: Practical Completion, and Close-up Reports and As-Built Drawings Development	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Senwabarwana Internal Street and storm water road Phase 3	Advertisement of the specific on, and submit to SCM, Advertisement of tendering, Evaluation	To provide safe and sustainable roads, internal streets and stormwater water control facilities	1.	% construction of Senwabarwana internal street and storm water phase 3	Completion of 1, 1 km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 September 2015	project currently under implementation and nearing completion on rollover project	(100% Complete): COMPLETION STAGE: Practical Completion, and Close-up Reports and As-Built Drawings Development	Target achieved (100% Complete): COMPLETION STAGE: Practical Completion, and Close-up Reports and As-Built Drawings Development	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>Construction of Internal street, storm water and project handover</p>	<p>Development of the specification, and submit to SCM, Advertise ment of tendering, Evaluation Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and</p>		2.	<p>% construction of Senwabarwana Internal street and storm water phase 4.</p>	<p>Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2016</p>	<p>Phase 3 completion stage</p>	<p>(60% Complete): <b>CONSTRUCTION STAGE -</b> Eathworks, Layer works, Storm water, Kerbing</p>	<p><b>Target Surpassed</b> 80% Complete): <b>CONSTRUCTION STAGE -</b> Eathworks, Layer works, Storm water , Surfacing, Kerbing Markings and Signs are underway.</p>	None	None	R6,150,000	<p>Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,</p>	<p>Technical Services</p>
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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Construction of Internal street, storm water and project handover	Development of the specification, and submit to SCM, Advetise ment of tendering, Evaluation	3.	%	Upgrading of approximately 1.1 km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2016	New Indicator	(60% Complete): <b>CONSTRUCT ION STAGE -</b> Earthworks, Lanyerworks, Storm water, Kerbing	<b>Target surpassed</b> 100% Complete): <b>COMPLETION STAGE:</b> Practical Completion currently finalizes the snag list.	None	None	R6,150,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Construction of Avon Internal Street and storm water road	Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and											

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Construction of Internal street, storm water and project handover	Development of the specification, and submit to SCM, Advise ment of tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and		4.	%	Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2016	Phase 2 completion stage	(60% Complete): <b>CONSTRUCTION STAGE - Earthworks, Lanyerworks, Storm water, Kerbing</b>	<b>Target Surpassed</b> 80% Complete): <b>CONSTRUCTION STAGE -</b> Surfacing, Markings and Signs. Busy working on the bridge.	None	None	R6,150,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>Construction of Internal street storm water and project handover</p>	<p>Development of the specification, and submit to SCM, Advise ment of tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and</p>		<p>5.</p>	<p>% completion of Kromhoek internal Streets &amp; storm water.</p>	<p>Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling b 30 June 2016</p>	<p>New Indicator</p>	<p>(60% Complete): CONSTRUCTION STAGE - Earthworks, Layer works, Storm water, Kerbing</p>	<p><b>Target achieved</b> 60% Complete): CONSTRUCTION STAGE - Earthworks, Layer works, Storm water, are underway.</p>	<p>Heavy rains delay the progress</p>	<p>To be completed in the 3<sup>rd</sup> quarter.</p>	<p>R6,150,000</p>	<p>Advert, appointment letters, site handover minutes, Quarterly Progress reports, pictures and Completion Certificate,</p>	<p>Technical Services</p>
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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

Construction of Internal street and storm water	Development of the specification, and submit to SCM, Advise of tendering, Evaluation	To provide safe and sustainable recreational, educational and social facility services	6.	% completion on construction of K B Creche	K B ECDC construction and occupied for occupation by 30 June 2016	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	<u>Target Surpassed.</u> 85% Complete): CONSTRUCTION STAGE - Services, Brickwork and Roof work, plastering completed, play round, fence and toilet are underway.	None	None	R1,820,000	Advert, appointment letters, site handover minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Construction of B Creche	Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and												

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

	project handover																	
Construction of Kgatlu Creche	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation  Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover		7.	% completion on construction of Kgatlu	Kgatlu ECDC constructed and available for occupation by 30 June 2016	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	<b>Target Surpassed</b> 68% Complete): CONSTRUCTION STAGE - Services, Brickwork external wall at Roof level Internal walls and toilet are underway.	None	None	R1,820,000	Advert, appointment letters, site handover minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services					
Construction of	Development of the handover		8.	% completion	Thalane ECDC	New Indicator	(61% Complete):	<b>Target Surpassed</b>	None	None	R1,820,000	Advert, appointment	Technical Services					

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Thalane Creche	specificati on, and submit to SCM, Advertise ment of tendering, Evaluation , Adjudicati on and appointme nt of service provider, Service level agreement Project Hand Over, designs Constructi on of crèche and project handover		9.	% completio n on constructi on of the Thorpe	Thorpe ECDC constructe d and availed for occupatio n	Indicato r	PLANNING STAGE - Site Handover and Establishment <u>CONSTRUCT ION STAGE - Earthworks, Foundations, Fencing</u>	65% Complete); <u>CONSTRUCT ION STAGE - Services, Brickwork at Roof level, toilet, fence play ground are underway.</u>	None	None	R1,820,000	Advert, appointme nt letters, site hand over minutes,	Technical Services
Constructio n of Thorpe Creche	Developm ent of the specificati on, and submit to SCM,					New Indicato r	(61% Complete); PLANNING STAGE - Site Handover and	<u>Target Surpassed</u> (78% Complete); PLANNING STAGE -	None	None		Advert, appointme nt letters, site hand over minutes,	

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

<p>Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover</p>		Creche	n by June 2016	New Indicator	Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, brickwork, Toilet, septic tank. Play ground, internal wall and fence are underway.	The Project could not kick start due to new reallocation of budget to cater for Taabosch	Awaits budget adjustment approval by Council during January 2016	R1,500,000	Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
<p>Construction of Ditatsu Creche</p>	Development of the specific action, and submit to SCM, Advertisement of	10. % completion on construction of Ditatsu Creche.	Ditatsu ECDC construction and occupied for June 2016	New Indicator	(61% Complete); PLANNING STAGE - Site Handover and Establishment CONSTRUCTION	Target not achieved 31% Complete); PLANNING STAGE - Inception, Concept and	The Project could not kick start due to new reallocation of budget to cater for Taabosch	Awaits budget adjustment approval by Council during January 2016	R1,500,000	Advertisement, appointment letters, site handover minutes, Quarterly Progress	Technical Services

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover																			
Construction of Papegaai Creche	Development of the specification, and submit to SCM, Advertise ment of tendering, Evaluation, Adjudication		11.	% completion on construction of Papegaai Creche.	Papegaai ECDC construction and occupied for occupation by June 2016	New Indicator	(61% Complete); <u>PLANNING</u> STAGE - Site Handover and Establishment <u>CONSTRUCT ION STAGE</u> - Earthworks, Foundations, Fencing	<u>Target not achieved</u> 31% Complete); <u>PLANNING</u> STAGE - Inception, Concept and Viability, Design Development, Tender	transfer station as per MIG condition and instruction by Coghsia	Awaits budget adjustment approval by Council during January 2016	<b>R1,500,000</b>	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Complete	Technical Services							

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>on and appointment of service provider, Service level agreement Project Hand Over, designs Construction of creche and project handover</p>		12.	<p>% of completed construction work for the Ben Seraki sporting facility</p>	<p>Construction of new Fence and installation of access gates, Construction of Guardhouse, Services connections (Water, Electricity) Y 31 March</p>	<p>Phase 2 at completion stage.</p>	<p>(75% Complete): <u>CONSTRUCTION STAGE - Brickwork, COMPLETION STAGE: Service, brickwork and roof work.</u></p>	<p>Stage <b>Target Surpassed</b> 85% Complete): <u>CONSTRUCTION STAGE - Brickwork, COMPLETION STAGE: Service, brickwork, grand stand, security guard house, and</u></p>	<p>and instruction by Cognista</p>	<p>None</p>	<p>None</p>	<p>R6,100,000</p>	<p>Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,</p>	<p>Technical Services</p>
<p>Upgrading of Ben Seraki Sports Complex Phase 3</p>	<p>Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service</p>												

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	provider, Service level agreement Project Hand Over, designs and Constructi on of sports complex.				2016			roof work complete. Installation of roof at the concrete grand stand are underway.											
Inveraan Multi Purpose Community Centre	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appoint		13.	% of completion of construction work for the Inveraan multipurpose Centre	Multipurpose Community Centre completed and fully functional by 31 July 2015	Project completion stage	(100% Complete): COMPLETE ON STAGE: Practical Completion, and Close-up Reports and As-Built Drawings Development	<b>Target achieved</b> (100% Complete): COMPLETE ON STAGE: Practical Completion, and Close-up Reports and As-Built Drawings Development	None	None	R2,700,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services						

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	ment of service provided, Service level agreement Project Hand Over, design and Construction of multiple reuse community centre.																		
Ward 17 phase 1 extensions	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication	To provide continuous sustainable and reliable electricity supply	14.	% completion of electrical installation of Ward 17 ext (Sias, Grootpan Simpson)	47 households connected and energized by 31 July 2015	Project completion stage	(100% Complete): CONSTRUCTION STAGE - Transformer mounting and household connections <u>COMPLETION STAGE:</u> Testing and commissioning	<b>Target achieved</b> (100% Complete): CONSTRUCTION STAGE - Transformer mounting and household connections	None	None	Rollover budget	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and	Technical Services						



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>on and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.</p>		15.	<p>% completion of written extension</p>	<p>583 households connected and energized by 31 March 2016</p>	<p>New Indicator</p>	<p>g of 47 households, Practical Completion, Close-up Reports and As-Built Drawings Development.</p>	<p><b>COMPLETE</b> ON STAGE: Testing and commissioning of 47 households, Practical Completion,</p>	<p>None</p>	<p>None</p>	<p><b>R7,000,000</b></p>	<p>Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,</p>	<p>Technical Services</p>
<p>Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider,</p>						<p>(63% Complete); <b>CONSTRUCTION STAGE</b> - Pole planting, Stringing of MV and LV conductors and installation of pole tops</p>	<p><b>Target achieved</b> (100% Complete); <b>CONSTRUCTION STAGE</b> - Transformer mounting and household connections <b>COMPLETE</b> ON STAGE: Testing and commissioning of 583</p>					

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

<p>Service level agreement Project Hand Over, designs and Constructi on of electricity.</p>		16.	<p>% completion of electrification of Alldays Ext</p>	<p>17 household s connected and energized by 31 March 2016</p>	<p>New Indicator</p>	<p>(63% Complete): <u>CONSTRUCT ION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops</p>	<p>households, Practical Completion</p>	<p><b>Target not achieved</b> (42% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishme nt, Surveying,</p>	<p>Contractor focused more on the completion of Witten as it contains 90% of work on the project.</p>	<p>To be completed in the 3<sup>rd</sup> quarter.</p>	<p>Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,</p>	<p>Technical Services</p>
<p>Electrification of Alldays Ext</p>	<p>Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand</p>											

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

Over, designs and Construction of electricity.		17.			02 household connected and energized by 30 June 2016	Addition of units from the 2014/15 allocation	(63% Complete); <u>CONSTRUCTION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops	Target achieved 100% Complete; <u>CONSTRUCTION STAGE</u> - Transformer mounting and household connections <u>COMPLETION STAGE</u> : Testing and commissioning of 22 households, Practical Completion.	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Electrification of Silvermyn	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of											

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>Electrification of ward 20 (Motadi and Gideon)</p>	<p>Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and construction of electricity.</p>	<p>18.</p>	<p>% completion of ward 20</p>	<p>11 household connected and energized by 30 June 2016</p>	<p>Addition of units from the 2014/15 allocation</p>	<p>(63% Complete): <b>CONSTRUCT ION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops</b></p>	<p><b>Target not achieved</b> 42% Complete): <b>PLANNING STAGE -</b> Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying,</p>	<p>Contractor focused more on the completion of Witten as it contains 90% of work on the project.</p>	<p>To be completed in the 3<sup>rd</sup> quarter.</p>	<p>Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,</p>	<p>Technical Services</p>
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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Electrification of Diepsloot	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Constructi on of electricity.	19.	% completion of Diepsloot	06 household s connected and energized by 30 June 2016	Addition al units from the 2014/15 allocatio n	(63% Complete): <u>CONSTRUCT ION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops</u>	<b>Target achieved</b> 63% <u>Complete): CONSTRUCT ION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops.</u>	None	None		Advert, appointme nt letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Electrificati on of Mongalo	Developm ent of the specificati on, and submit to	20.	% completio n of electrifica tion of	17 household s connected and	Addition al units from the 2014/15 allocatio	(63% Complete): <u>CONSTRUCT ION STAGE - Pole planting,</u>	<b>Target not achieved.</b> 42% <u>Complete): PLANNING</u>	Contractor focused more on the completion	To be completed in the 3 <sup>rd</sup> quarter.		Advert, appointme nt letters, site hand over	Technical Services

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

<p>SCM, Advertisement of tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of electricity and energizing</p>		Mongalo	energized by 30 June 2016	n	Stringing of MV and LV conductors and installation of pole tops	<p>STAGE - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying,</p> <p>of Witten as it contains 90% of work on the project.</p>		minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
<p>Electrification of Ward 17 Ext(Sias, Grootpan, Simpson and Arrie</p>	Development of the specification, and submit to SCM, Advertisement of tendering,	21. % completion of electrical Ward 17 Ext(Grootpan	47 households connected and energized by 31 March 2016	Addition of units from the 2014/15 allocation	(63% Complete): <u>CONSTRUCT</u> - Pole planting, Stringing of MV and LV conductors and	<p><b>Target not achieved</b> 42% Complete): <u>PLANNING</u> - STAGE - Inception, Concept and Viability,</p> <p>No enough budget.</p>	To be allocated budget during the budget adjustment	Advert, appointment letters, site handover minutes, Quarterly Progress reports,	

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity</p>	<p>Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation</p>		<p>22.</p>	<p>Simpson and Arrite</p>		<p>New indicator</p>	<p>(63% Complete); <u>CONSTRUCTION STAGE</u></p>	<p>Design Development</p>	<p>Target not achieved. 42% Complete); <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design</p>	<p>Project budget were re-allocated to Taabosch transfer station as per Coghsta instruction</p>	<p>Awaiting for budget adjustment</p>	<p>R1,750,000</p>	<p>Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures</p>	<p>Technical Services</p>
			<p>% completion of the provision of streetlights high mast lights to Senwaba</p>							<p>R1,800,000</p>	<p>pictures and Completion Certificate,</p>			

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of solar streets/high mast lights</p>			<p>Warna</p>				<p>Development, Tender Stage and Site Handover and Establishment,</p>	<p>None</p>	<p>None</p>	<p>R400,000.00</p>	<p>Reports on internal street graded Pictures</p>	<p>Technical Services</p>
<p>Operation and Maintenance of Internal Streets</p>	<p>To ensure proper maintenance of all surfaced and gravel internal streets and access Roads and related storm water control</p>	<p>23.</p>	<p>No of KM of internal street graded</p>	<p>400km internal Street graded</p>	<p>Operation maintenance Plan</p>	<p>200km internal street graded</p>	<p><b>Target Surpassed</b> 244km internal street graded</p>	<p>None</p>	<p>None</p>	<p>R400,000.00</p>	<p>Reports on internal street graded Pictures</p>	<p>Technical Services</p>



## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	water.																			
	Identification of critical areas, assessment of internal streets and storm water.																			
24.	No of KM of internal street re-graveled	20km internal street re-graveled	Operation maintenance Plan	10km internal street re-graveled	<b>Target not achieved.</b> 0,8km internal streets re-graveled.	Continues breakdown of plant	Currently under repair and maintenance	<b>OPEX</b>	Internal street re-graveled Pictures	Technical Services										
25.	No. of Sports Ground graded	60 Sports Ground Graded	Operation maintenance Plan	30 sports ground graded	<b>Target achieved</b> Only 31 sports ground graded including schools.	None	None	<b>OPEX</b>	Reports signed by portfolio chairperson/beneficiaries and pictures.	Technical Services										
26.	No. of settlements provided with culverts	12 settlements provided with culverts	Needs analysis on settlements in need of	6	<b>Target not achieved.</b> Only 4 areas culverts constructed Groodtraai,	Delay in the delivery of material for the remaining 02 villages	To be prioritized in 03 <sup>rd</sup> quarter	<b>OPEX</b>	Reports signed by portfolio chairperson/beneficiaries and	Technical Services										

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	n, procurement/maintenance of internal streets and storm water.					culverts done		Inveraan, Mamoleka, Mafiana. Grootpan is underway.					pictures.	
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## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

Support for Special Focus	27.	To promote the needs and interests of special focus groupings.	To resuscitate women's forum by 30 <sup>th</sup> September 2015	1 women's forum resuscitated	Women's calendar	Resuscitate 21 ward Women's forums, Launch the Municipal Wide forum	<u>Target not Achieved.</u> Even though Women's Ward forums were not resuscitated activities on 16 days of activism against women and Children took place.  Prayer sessions were conducted on the 26 September 2015 @ Kromhoek Community Hall	Delay in appointment of responsible official.	To be dealt with in the second quarter hence the appointment of special focus officer (youth coordinator)	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office
							22 Women participated in official launching of 16 days of					

### MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015 /2016

	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting register.													activism against women and Children at Makhudutham Muncipality 22 women participated in a Take a night back campaign closing ceremony at Lephale Muncipality										
28.	No of women ' forum meeting held	4 women forum's meetings held.	Wome n calend ar	2	Target not achieved Same as above	Same as above	Same as above	R600 000 (shared across all special focus programmes)	Minutes, Report Attendanc e Register	Municipal Manager' s Office														
29.	%implemen tation of Women	100% implementation of	100% implementation	100% implementation of	Target not achieved. Same as	Same as above	Same as above	R600 000 (shared)	Resolution Register	Municipal Manager' s Office														

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

	Capture resolutions and monitor the implementation of resolutions		Forum resolutions	resolutions. No. of resolutions implemented/total number of resolutions)	n of resolutions	resolutions	<b>above</b>		across all special focus programmes)			
	Establishment of Children's forum		To resuscitate Children's forum by 30 <sup>th</sup> September 2015	1 Children forum established	Children calendar	Resuscitate 21 ward children's forums, Launch the Municipal Wide forum	<b>Target not achieved</b> however Terms of references for establishment has been finalized.	Delay in finalization of Provincial frame work document for establishment of Children's councils.	The establishment session was earmarked for 03rd quarter Jan-Mar 2016	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders	31.	No. of Children Forum held	Children calendar	2		<b>Target not achieved.</b> Even though the forum is not established children's activities were coordinated. 60 children in Provincial Children's Imbizo on the 07 <sup>th</sup> November 2015 at	<b>Pending establishment of forums</b>	Programme has been developed for establishment of Children's forums	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office

# MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

	and meeting																				
	Development of resolution register, Capture resolutions and monitor the implementation of resolutions																				



### MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016




## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

		also foster community health improvement by 2018	September 2015			Wide	launched	19, 20 & 17) were not available for participation	launching of the remaining wards	focus program (mes)		
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		No of disability forum held	4 forum meetings held	Disability forum in place	2	<b>Target achieved.</b> 2 disability forum meetings held on the 28 <sup>th</sup> September and 20 <sup>th</sup> Elderly council was held on the 20 <sup>th</sup> October 2015	None	None	R600 000 (shared across all special focus program mes)	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of resolution register, Capture resolutions and monitor the implementation of resolutions		38. % implementation of disability forum, resolution		Disability forum resolutions	100% implementation of resolutions	<b>Target not achieved.</b> 90% implementation of disability forum resolutions	The remainder of percentage could not be implemented due to the budget constraints	Management to prioritize adjustments of budget to accommodate activities of the	R600 000 (shared across all special focus program mes)	Resolution Monitor	Municipal Manager's Office

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting																				
39.	No of Local HIV/AIDS Council meeting held				HIV/AIDS programme	2	Target achieved. Local AIDS council meetings held in 27 September & 07 December 2015	None	None	referred forum		OPEX	Minutes, Report Attendance Register	Municipal Manager's Office							
40.	% of implementation of HIV/AIDS council resolutions		100% implementation.		HIV/AIDS Resolutions	100% implementation of resolutions	Target achieved. 100% Implementation of HIV/AIDS council resolutions	None	None			OPEX	Resolution Register	Municipal Manager's Office							
41.	No of Local Aids Council technical committee meetings		4 meetings held.		HIV/AIDS programme	2	Target achieved. 2 Local AIDS Technical committee meetings held	None	None			OPEX	Minutes, Report Attendance Register	Municipal Manager's Office							

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	development of documentation with invitation for a meeting, distribution, reminders and meeting																	
	organized																	
		42.	To resuscitate Ward Aids Council by 30 <sup>th</sup> September 2015	21 WAC (ward aids council) established by 30 September 2015	Bloub erg AIDS council I in pace	Resuscitate 21 ward Aids Council Launch the Municipal Wide forum	<u>Target achieved.</u> 21 Award AIDS Council Forums launched municipal wide on the 08 <sup>th</sup> December 2015	None	None	OPEX	Minutes, Report Attendance Register	Municipal Manager's Office						
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders	43.	No of ward Aids Council meetings organized	4 meetings	New indicator or	2	<u>Target achieved.</u> Ward AIDS Council meetings were held twice	None	None	OPEX	Minutes, Report Attendance Register	Municipal Manager's Office						

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	and meeting												
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting												
	44.												
	No of HAST(HIV AND AIDS STI AND TB) awareness campaigns and preventions held												
	Calendar events												
	2												
	Target Surpassed 6x awareness campaigns were held.												
	<ul style="list-style-type: none"> <li>• 19 August 2015( reproductive health awareness campaign at Seakemela clinic)</li> <li>• 01 September 2015( community dialogue at Makgato tribal Office)</li> <li>• 18 September 2015(farmers HCT and ICF campaign at Limpopo Citrus Farm)</li> <li>• 19 September 2015 (Door to door</li> </ul>												
	None												
	None												
	OPEX												
	Minutes, Report Attendance Register												
	Municipal Manager's Office												

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation			45.	To have 4 CBO meetings			CBO database	2	<p>campaign held at Dewede and Kroemhoek village)</p> <p>• 25 November 2015</p> <p>Polarization Chain Reaction &amp; HIV/AIDS campaigns were held in Inveraan.</p> <p>• 18 November 2015</p> <p>2015 Fight against HIV/AIDS awareness campaign at Ditaji village</p>	Target achieved.	CBO meetings held on the 15 <sup>th</sup> September 2015 and 21 October &	None	None	OPEX	Minutes, Report Attendance Register	Municipal Manager's Office			

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	n with invitation for a meeting, distribution, reminders and meeting					2015												
<b>Sports Council</b>	To coordinate Sporting activities and foster healthy lifestyle To promote team building and good health amongst employees through sports	<b>46.</b>	To resuscitate Sports Council by 30 <sup>th</sup> September 2015	Sports council in place	Resuscitate 21 ward Sports council forums, Launch the Municipal Wide forum	<b>Target achieved.</b> Sports council resuscitated by 26 <sup>th</sup> October 2015	None	None	R650 000 shared for all sports program mes	Minutes, Report Attendanc e Register	Municipal Manager's Office							
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting	<b>47.</b>	No of sports council meetings held	Sports council in place	Resuscitate 21 ward Sports council forums, Launch the Municipal Wide forum	<b>Target achieved.</b> 21 Ward sports council forums launched by September	None	None	R650 000 shared for all sports program mes	Minutes, Report Attendanc e Register	Municipal Manager's Office							
	Development of resolution register, Capture resolutions	<b>48.</b>	% of implementation of sports council	Sports council in place	100% implementation of resolutions	<b>Target achieved.</b> 100% implementation of Sports	None	None	R650 000 shared for all sports	Resolution Monitor	Municipal Manager's Office							

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	and monitor the implementation of resolutions		resolutions			Council resolutions		programmes		
<b>Sports Coordination</b>	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		No. of Federations meetings held (Boxing and Soccer)	4 meetings	Sports Development plan	<b>Target not achieved</b>	Federations were not in good standing with their mother bodies	R650 000 shared for all sports programmes	Minutes, Report Attendance Register	Municipal Manager's Office
<b>Sports Development for Employees</b>		50.	No. of sports days organized	48	Sports Development plan	<b>Target achieved</b>	None	R300 000	Report and Attendance Register	Municipal Manager's Office

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

						Lesotho form the 19 -26 September 2015							
<b>Human Resource Development</b>	Disseminate the strategy to relevant stakeholders to solicit inputs, consolidation of the inputs, submission to Executive for council approval and implementation of the strategy	To address the retention of skilled personnel, address work place skills gaps and also promote community skills development	<b>51.</b>	To review the retention strategy	Retention Strategy reviewed	Retention Strategy due for review	1st Draft of Retention strategy available and final retention strategy submitted to council for approval	<b>Target achieved.</b> The Strategy was approved by the council	N/A	N/A	<b>OPEX</b>	Retention strategy document and Council resolution for approval	Corporate Services
	Distribution of Skills Audit Form to employees for completion, Consolidate the form and submit to training committee, Training committee approve, submit to MM		<b>52.</b>	No of employees trained	98	Work skills plan	50	<b>Target achieved.</b> A total of 62 employees were trained during the period in issue.	N/A	N/A	<b>R1,108,760</b>	Training Report	Corporate Services



## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	for signing off and submit to LGSETA																	
	Development of WSP, Present it to LLF, Present it to management and submit it to LGSETA		53.	To develop WSP and submit to LGSETA BY 30 April 2015	1		WSP approved	N/A	<u>Target achieved.</u> The WSP was timeously submitted to the LGSETA	N/A	N/A	OPEX	WSP Document and Acknowledgement of receipt by the LGSETA	Corporate Services				
	Development of WSP annual report, Present it to LLF, Present it to management and submit it to LGSETA		54.	To submit WSP Annual reports to LGSETA by 30 April 2015	1		WSP	N/A	<u>Target achieved.</u> The WSP was timeously submitted to the LGSETA	N/A	N/A	OPEX	WSP Report and Acknowledgement of receipt	Corporate Services				
	Notify councilors when there is learner ship programme, Learners apply, selection of learners and train		55.	No External stakeholders capacitated through learner ships and internships programmes	300 Learners		Work Skills Plan	150	<u>Target achieved.</u> A total of 443 learners were capacitated through learner ships and internship programmes.	N/A	N/A	OPEX	Reports Names of beneficiaries	Corporate Services				
IT Software and	Development of	To upgrade MS Office	56.	To upgrade			MS Office	Process specification	<u>Target not achieved.</u>	Linking of Venus,	To be done	R600,000	Specification,	Corporate				

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

<b>Licensing</b>	Specification, Submit to Budget and Treasury for advertisement, Evaluation, Procurement, and upgrade	2007 to MS Office 2013		MS Software from 2007 to 2013		2013	s, procure the software and installations of the Software and commissioning	MS Office 2013 was procured and the rights on Microsoft 2016 were also granted.	Payday & email systems not fully functional	after installation of MS Office 2013			Advert, Evaluation Report and License	Services
<b>Plant and Equipment</b>	Inspection of Plants and Equipment, Write a report on those that need service and maintenance and maintain	To constantly maintain municipal plant and equipment in order to keep it in good working order	57.	% plant and equipment maintained according to the maintenance plan	100%	Maintenance plan	100%	<u>Target achieved.</u> 100% maintenance of plant and equipment and awaiting for delivery of trucks	None	None	<b>OPEX</b>	Repair and Maintenance Monthly Reports	Corporate Services	
<b>Purchase of furniture</b>	Spending budget on purchasing furniture	To purchase furniture for the new Satellite offices	58.	% budget spent on purchase of furniture	100%	100%	100%	<u>100% Target achieved.</u> Furniture was purchased for both Langlaagte and Inveraan Satellite Offices.	N/A	N/A	<b>Office furniture budget</b>	Proof of purchase Section 71 report	Corporate Services	
<b>Electrical Maintenance</b>	Submission of request, assessment, procurement and electrical maintenance.	To ensure proper maintenance of the Electrical network and	59.	% electricity breakdown addressed within 14 days of	100%	Existing Electrical network	100%	<u>Target achieved.</u> 100% electrical network maintained	None	None	<b>R848,000</b>	Register, reports, pictures and Proof of Purchase	Technical Services	

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

		addressing reported breakdowns		request.															
<b>Transformers</b>	Submission of request, assessment, procurement and maintenance.	Purchasing of Transformers	<b>60.</b>	% Transformers purchased within 24 hours of request.	100%	<b>Transformer breakdowns</b>	100%	<b>Target achieved.</b> 100% Transformers breakdowns assessed and maintained whenever there is a need	None	None	<b>R1,300,000.00</b>	Register, reports, pictures and Proof of Purchase	Technical Services						
<b>Culverts</b>	Identification of critical areas, assessment, specification, procurement, and construction of culverts at papegai, Monyebodi, Pax Ext, Maphoto, Avon, Makaipea, Makgai and Milbank	To construct 12 culverts	<b>61.</b>	No of culverts constructed at	12 culverts per annum	Maintenance Plan	6	<b>Target not achieved.</b> Only 4 areas constructed Groodiraai, Inveraan, Mamoleka, Mat oana. Grootpan is underway.	Delay in the delivery of material for the remaining 02 villages	To be prioritized in 03 <sup>rd</sup> quarter	<b>R300,000.00</b>	Signed Project Progress Report	Technical Services						
<b>Employee Wellness</b>	Organize and present Employee Assistance campaigns for	To promote Employee Wellness and manage Injuries on	<b>62.</b>	No of Medical Surveillance and wellness	2 medical surveillance and 2 campaigns	Two medical surveillance	1	<b>Target achieved.</b> 1 campaign and 1 medical surveillance	None	None	<b>R64,098.00</b>	Surveillance report Invitation/ Notices Attendance	Corporate Services						

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	all staff members	duty (IOD)		campaigns	and campaigns	surveillance	were conducted during the period in issue.				e registre	
<b>Office IT equipment</b>	Office IT equipment always kept in a good condition	To maintain IT Office equipment	<b>63.</b>	% IT Equipment maintained according to maintenance plan	100%	100%	<b>100% Target achieved.</b> Daily maintenance was conducted during the period under review.	None	None	R100,00	Monthly Maintenance Report	Corporate Services
<b>IT Backup Systems</b>		Renewal of backup system	<b>64.</b>	Number of IT backup system report produced	240 reports per annum	New indicator	<b>Target achieved.</b> 120 reports on IT Backup, Venus and Payday systems Available	None	None	R600,00	IT Backup System Quarterly reports	Corporate Services
<b>Vehicle Purchase</b>		To purchase vehicles	<b>65.</b>	To purchase and lease municipal vehicles	1X kombi, lease 1X grader	Municipal vehicles	<b>Target achieved.</b> A kombi as well as additional two Load Delivery Vehicles (LDVs) were purchased.	None	None	R3,600,00	Delivery Note, proof of purchase and Lease agreement	Corporate Services
<b>Waste Management</b>	Development of an action plan, submitted to	To ensure a safe and clean environment	<b>66.</b>	% of implementation of an IWMP.	100%	Approved IWMP	<b>Target not achieved.</b> Action plan served in the	The breakage of the two waste	The repair of the trucks.	OPEX	Action Plan, EXCO Resolution	Community Services

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	EXCO for approval, and the implementation.	by implementing the IWMP				0% implementation	August EXCO and approved. Plan implemented at 60%.	compactor trucks led to non-collection of waste.				for approval, Resolution Register and implementation reports.	
<b>Waste management expansion</b>	Collection of waste in all households of Machaba, Harriswhich, Tolwe and Elborado	To expand waste collection to three villages within the municipality	<b>67.</b>	No of villages provided (extension) with waste management	Waste expanded to the 4 villages	Waste collected at 16 villages	2 villages(Tolwe and Harriswhich)	<b>Target achieved.</b> Awareness was made to the villages affected by the collection.	None	None	<b>OPEX</b>	Monthly Collection Report	Community Services
<b>Environmental Management</b>	Development of an action plan, submitted to EXCO for approval, and the implementation.	To ensure a safe and clean environment by implementing the Environmental Management Plan (EMP)	<b>68.</b>	To develop and implement EMP action plan	EMP action plan developed and implemented	Approved EMP	Action plan developed and approved and 100% Implementation	<b>Target achieved.</b> Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	<b>OPEX</b>	Action Plan, EXCO Resolution for approval, Resolution Register and implementation reports.	Community Services
<b>Environmental Education and Awareness</b>		To educate communities on environmental issues	<b>69.</b>	No of Awareness & Educational campaigns conducted.	12 awareness campaigns conducted	Approved Environmental Plan	6 Awareness & Educational campaigns	<b>Target Surpassed</b> 7 campaigns were held successfully as follows:	None	None	<b>OPEX</b>		Community Services

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Implementa	Development	Action plan	70.	To develop	DMP action	Approv	Action plan	Target	None	None	OPEX	Action	Communi
								01 <sup>st</sup> September 2015 at Bothanang; 08 <sup>th</sup> September 2015 at Ditatsu, the 16 <sup>th</sup> September 2015 at Senwabarwan a and on the 22 September 2015 at Eldorado respectively. The one of Senwabarwan a was done in partnership between our municipality, CDM and LEDET. 12 Nov at Ga- Kobe 08 Dec at Ga- Kibi Moshate 11 Nov at Alldays					

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Disaster Management Plan	of an action plan, submitted to EXCO for approval, and the implementation.	developed for the implementation of DMP.		and implement DMP action plan	plan developed and conducted	ed DMP	developed and approved and 100% implementation	<b>achieved.</b> Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	<b>OPEX</b>	Plan, EXCO Resolution for approval, Resolution Register and implementation reports.	by Services
Disaster Education and Awareness		To educate communities on disaster issues	<b>71.</b>	No of Awareness & Educational campaigns conducted.	04 awareness campaigns conducted.	Approved DMP	2 Awareness & Education campaigns	<b>Target Surpassed</b> 3 awareness campaigns were held on the 3 <sup>rd</sup> September at Aurora, 14 <sup>th</sup> October at Thona and the 14 <sup>th</sup> November at Kobe.	None	None	<b>OPEX</b>		Community Services
Licensing and registration of vehicles Management	Development of an action plan, submitted to EXCO for approval, and the implementation.	Development of An action plan to improve the registration and licensing services	<b>72.</b>	To develop action plan for the management of the licensing and registration of vehicles.	Action plan developed and implemented	2014/15 traffic and licensing management operational plan	Plan developed and approved and 100% implementation	<b>Target achieved.</b> Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	<b>OPEX</b>	Action Plan, EXCO Resolution for approval, Resolution Register and implementation	Community Services

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Traffic Management	Development of resolution register, Capture resolutions and monitor the implementation of resolutions	To improve and ensure the safety of road users	73.	% implementation of the traffic management operational plan	100 % implementation	2014/15 traffic and licensing management operational plan	Plan developed and approved and 100% implementation	<b>Target achieved.</b> Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	OPEX	action reports.	Community Services
			74.	To purchase traffic management system	Traffic management system purchased	2014/15 traffic and licensing management operational plan	System identified and procured.	<b>Target not achieved.</b> The system is at procurement stage.	Delayed by the introduction of Aarto system by the provincial transport department.	To be withdrawn during budget adjustment	R200 000	Delivery note/Proof of purchase	Community Services
	Development of operational plan, distribute to relevant stakeholders		75.	No of joint operations conducted.	12 joint operations	2014/15 traffic and licensing management operational plan	6 joint operation	<b>Target Surpassed</b> 11 joint operations were held as follows: 12 August Brookman road, 26	None	None	OPEX	Attendance registers Reports Pictures	Community Services



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

<b>Pound management</b>	Development of resolution register, Capture resolutions and monitor	Review of the Pound Operation Plan	76.	% implementation of pound operational plan	100%	Old pound operation plate	100% implementation	August 2015 Tolve, 03 September Westphalia , 15 September 2015 Alldays, 16 September 2015 Mastroom, 17 September 2015 Vivo and 18 September Pondrifi. 15 Oct at Westphalia road from 6:00 18 Oct at Westphalia from 06:00. 18 Nov at Westphalia 15 Dec at Aganang 17 Dec at Westphalia	None	None	<b>OPEX</b>	Pound Operational Plan Implementation Report	Community Services							

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	the implementation of resolutions					Plan implemented at 100%.							
<b>Public Safety</b>	Development of resolution register, Capture resolutions and monitor the implementation of resolutions	To ensure the safety of our communities.	77.	% implementation of the Community safety plan	Approved community safety plan	Action plan developed and approved and 100% implementation	<b>Target achieved.</b> Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	<b>OPEX</b>	Action Plan, EXCO Resolution for approval, Resolution Register and implementation reports.	Community Services	
<b>Occupational Health and safety</b>	Development of resolution register, Capture resolutions and monitor the implementation of resolutions	To ensure that the safety of the employees is guaranteed.	78.	% implementation of the OHS Plan	OHS Plan in place	100%	<b>Target not achieved.</b> Only 85% of the OHS plan could be implemented	Budget constraints that impeded the procurement of PPE as well as safety signage	Adjustments budget and full implementation to be realized in the next quarter.	<b>R48,000.</b>	OHS Plan Implementation Report	Corporate Services	
<b>Employment Equity</b>	Appoint personnel following the Employment Equity Plan	To ensure that recruitment is done in line with the Employment	79.	% implementation of the Employment Equity Plan	One professional white. One African	100%	<b>Target not achieved.</b> 95% of the plan was implemented	Could not attract candidates from the whites designate	Clearly spell out the requirements in advertise	<b>OPEX</b>	Appointment letters	Corporate Services	

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

		Equity Plan				female												
Labour relations	Development of resolution register, Capture resolutions and monitor the implementation of resolutions	To maintain good working relationship between Employees and Employer	80.	% Labour relation cases attended within 14 days	100% Cases attended within 14 working days	100% labour cases attended within 14 days	100% labour cases attended to within 14 days	<b>Target achieved.</b> All cases were attended within the stipulated 14 days period.	N/A	N/A	OPEX			Corporate Services				
Decentralization of municipal services	To decentralize the following powers to <ul style="list-style-type: none"> <li>• (Alldays,</li> <li>• Eldorado,</li> <li>• Tolwe,</li> <li>• Raweshi</li> <li>• Senwabar wana</li> </ul>	To ensure that municipal services are decentralized to satellite offices.	81.	% satellite offices functioning according to delegated powers and functions	100%	There are currently 4 functional satellite offices with the 5 <sup>th</sup> earmarked for operational and established	100%)	<b>Target not achieved.</b> 60% of the services were decentralized.	Delays for the redeployment of staff and other services such as licensing and electricity functions.	To be fast tracked into the second quarter.	OPEX			Community Services				

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

					the sixth one													
<b>Performance Management System Implementation</b>	Development of PMS policy, submit it to Executive Committee for Council. Cascade it down to all employees	To ensure that the work of all the employees is managed and monitored.	<b>82.</b>	No of quarterly Assessment conducted	4 assessment sessions coordinated and conducted	PMS policy	2	<b>Target not achieved</b> Only the informal assessment for the 1 <sup>st</sup> quarter has been held on the 19 <sup>th</sup> October 2015 and serve for mid year one which will only be conducted during the February 2016	The assessment could not take place before the approval of mid-year report by council	The mid year assessment session will be conducted during the second week of February 2016	<b>OPEX</b>	PMS Policy, Council Resolution Quarterly Reports Attendance Registers	Economic Development and Planning					
	Development of IDP Process Plan, submit it to Executive Committee for Council approval		<b>83.</b>	No of Performance Steering Committee Meetings coordinated	4 quarterly meetings	IDP process plan	2	<b>Target achieved.</b> 2 Performance Steering committee meetings coordinated and held on the 20 <sup>th</sup> 15 <sup>th</sup> July 2015 & 15 <sup>th</sup> January 2016	None	None		Part of the R930,000 MSIG fund	IDP Process Plan, Council Resolution Quarterly Reports Attendance Registers	Economic Development and Planning				
	Development of IDP Process Plan		<b>84.</b>	No of Institutional performance	4(1 per quarter)	IDP process plan	2	<b>Target achieved.</b> 2 Institutional	None	None	<b>OPEX</b>	IDP Process Plan,	Municipal Manager's Office					

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

	, submit it to Executive Committee for Council approval																				
	Development of Draft Performance Plans, Submit to immediate Supervisor for inputs and signing with immediate supervisor																				
	Development of Draft Performance Plans, Submit to immediate Supervisor for inputs and signing with immediate supervisor	86.	% of employees with signed performance plans (# of employees with plans/total employees)	100%	PMS Policy available	100%	<b>Target not achieved</b>	Administrative instability	To be prioritized in 03rd quarter	OPEX	Signed Performance Plans	Municipal Manager's Office									
	Development of draft performance	87.	No of senior managers	6	PMS Policy available	6	<b>Target achieved</b> 6 Senior	None	None	OPEX	Signed Performance	Municipal Manager's Office									

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	<p>agreements, Engage relevant senior managers, Submit the final Performance of senior managers to municipal manager for signing and for municipal manager to the mayor for signing and submit the performance agreement to the MEC for department of Cooperative Governance Human Settlement and Traditional Affairs</p>		88.	<p>nt with signed performance agreements</p>	24 (1 bi-weekly)	Year plan developed	12	<p>managers signed performance agreements</p>	None	None	<p><b>Target achieved</b> 12 Management</p>	<p>agreements</p>	<p>Municipal Manager's Office</p>
<p><b>Institutional Management meetings</b></p>	<p>Development of schedule of meetings, issue to all</p>	<p>To hold management meetings for proper</p>	88.	<p>No of management meetings held</p>	24 (1 bi-weekly)	Year plan developed	12	<p><b>Target achieved</b> 12 Management</p>	None	None	<p><b>OPEX</b></p>	<p>Schedule of meetings Minutes/R</p>	<p>Municipal Manager's Office</p>

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting	planning and monitoring.								meetings held on the 24/27/30 July 2015, 03/20/26 August 2015, 05/26 October 2015, 02/05/16 November 2015 & 03 <sup>rd</sup> December 2016					Report Attendance registers	
	Development of resolution register, Capture resolutions and monitor the implementation of resolutions		89.	% of Management resolutions implemented.	100% implementation of resolution	Year plan	100% implementation	<b>Target achieved</b> 100% Management resolutions implemented	None	None	<b>OPEX</b>	Resolution Register	Municipal Manager's Office			
<b>Local Intergovernmental Relations</b>	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting,		90.	No of the local IGR Forum held	4 meetings per annum	Schedule of the meetings	2	<b>Target not achieved.</b> Only 1 Local IGR forum meeting held during the month of July 2015	The 2 <sup>nd</sup> IGR forum could not take place due to lack of quorum	To be prioritized in the 03 <sup>rd</sup> quarter	<b>OPEX</b>	Schedule of meetings Minutes/Report Attendance registers	Municipal Manager's Office			

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	distribution, reminders and meeting																		
	Development of resolution		<b>91.</b>	% of implementation	100% implementation	Schedule of implementation	100% implementation	<b>Target not achieved.</b>	Same as above	Same as above	<b>OPEX</b>	Resolution Register	Municipal Manager						
<b>Poverty Alleviation</b>	Implementation of resolutions	To grow the municipal economy and create a conducive environment for job creation and enterprise development	<b>92.</b>	To support and sustain 4 poverty alleviation projects	4 projects supported	Poverty alleviation projects in place	Need analysis and 96 workshop on project and financial management and facilitating procurement of project resources	<b>4<sup>th</sup> quarter target achieved.</b> analysis of 4 projects done. Two poverty alleviation projects namely Molofo fresh produce and Reatswele labakey received financial support from sun Edison company.	None	None	R106,000.00	Project & monitoring reports	Economic Development and Planning						
Municipal EPWP and Municipal Capital Works Programme			<b>93.</b>	No of job opportunities created and sustained for 12 months through	170 jobs created and sustained through EPWP by	170 EPWP job opportunities created in the 2014/15 FY	340 appointed EPWP	<b>Target achieved.</b> 200 EPWP jobs created.	None	None	R2,300,000		Economic Development and Planning						



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

			94.	94.	94.															
		municipal EPWP by June 2016	No of Jobs created and sustained through Implementation of Municipal Capital works programme by June 2016	200 jobs created and sustained through Municipal Capital works programme	175 MIG jobs created in the 2013/14 FY and over 200 MIG job opportunities created in the 2014/15 FY	120	Target achieved. 120 created and sustained through implementation of MCWP	None	None		CAPEX		Economic Development and Planning							
Blouberg RRR			95.	95.	95.															
			No of cooperatives established	1 Cooperative established with 05 members	Integrated Waste Management Plan	1 cooperative established and capacitated, Monitoring and Intervention	Target achieved. Rebareng cooperative established.	None	None		OPEX		Community services							
			96.	96.	96.															
LED Strategy Implementation	Implement activities in the LED strategy Action Plan (1 by 1)	% implementation of the LED strategy action plan	100%	100%	approved LED strategy in place	Target achieved. 100% implementation of LED forum strategy	None	None		OPEX		Economic Development and Planning								

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Coordination of job creation through CWP (community work programme)			97.	No of Reports on the coordination of CWP	4 reports	Programme in place with 1237 (both participants and support staff)	2	<p><b>Target Achieved.</b> 2CWP Local Reference committee meetings held on 11 August 2015 and 28 October 2015</p>	None	None	<b>OPEX</b>	Quarterly Reports	Economic Development and Planning
SME Development			98.	No of capacity building workshops and trainings conducted	4 capacity building sessions targeting 200 Individual SME's	42 SME's trained	2 capacity building workshops and trainings	<p><b>Target surpassed</b> Capacity building and training conducted on 7 July 2015, 11 July 2015, and 31 July 2015. 112 individuals capacitated</p>	None	None	<b>OPEX</b>	Attendance Registers Reports	Economic Development and Planning

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Social and Labour Plan coordination		99.	No of Reports on the SLP coordinated	04 Reports per annum	Quarterly meetings with mining houses	2	Target <b>achieved.</b> 2 reports dated 13 July 2015 and 29 July 2015 available.	None	None	OPEX	Attendance Registers Reports	Economic Development and Planning
Hawkers stalls and hawkers management	Development of resolution register, Capture resolutions and monitor the implementation of resolutions and reports	100.	% application for renewal of permits and demarcation of portions	hawkers and hawkers stalls in place	hawkers and hawkers stalls in place Revised informal trading by-law in place	100%	Target <b>not achieved.</b> However 202 individual informal street traders renewed their trading permits for both Alldays and Senwabarwana towns.	Lack of cooperation between municipality and hawkers association.	Strengthen the application of municipal by-law against illegal street traders and those in hawkers' stalls.	OPEX	Registers Reports	Economic Development and Planning
unemployed persons database	Capture received application forms, Compiled database	101.	To develop and update data-base of unemployed persons	data-base developed	Blouberg Unemployed Database in place	Capture received applications, compiled database	Target <b>achieved.</b> Updated data-base available. NB: data	None	None	OPEX	Database Report	Economic Development and Planning

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

<p>report to EXCO and Council for approval, Link with CETA,s, government agencies and private sectors for employment opportunities</p>						<p>report submitted to EXCO &amp; Council for approval</p>	<p>base updated as and when applications are received for capturing purposes.</p>					<p>Economic Development and Planning</p>
<p>Tourism development Functionality of the Blouberg Business Forum</p>		<p>102.</p>	<p>To operationalize Senwabarwana Tourism Information Centre</p>	<p>functional Tourism Information Centre</p>	<p>Tourism information Centre in place</p>	<p>Installation of services (Water, Sewer plant, fence, cable network and finalization of refurbishment of the centre</p>	<p>Target not achieved. However the area has been fenced and Tourism Officer works at the centre on adhoc basis.</p>	<p>Unavailability of engineering services to enable municipality to operationalize the tourism centre.</p>	<p>Council to avail budget to install services key to the centre</p>	<p>OPEX</p>		
<p>Functionality of the Blouberg Business Forum</p>		<p>103.</p>	<p>No of business forums coordinated</p>	<p>4 meetings</p>	<p>Blouberg Business Forum in place</p>	<p>2</p>	<p>Target not achieved. 1 BBF</p>	<p>members not committed</p>	<p>Municipality to facilitate BBF meetings</p>	<p>OPEX</p>	<p>Attendance Registers/ Minutes/</p>	<p>Economic Development and Planning</p>

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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Forum					and supported				meeting held on 20 July 2015.				Reports	
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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

Support of Financial Viability and Management structures/functions		To effectively and efficiently manage the financial affairs of the municipality	104.	No of Budget Steering Committee resuscitated	Budget steering committee established and functional.	Budget Steering Committee established and inducted	Resuscitation of Budget steering committee	<u>Target achieved.</u> Budget steering committee established and conducted	None	None	OPEX	IDP Process Plans Attendance Registers	Chief Financial Officer
			105.	No of meetings of the Budget Steering Committee	4 meetings held for the year	Process plan	2 meetings held.	<u>Target achieved.</u> 02 Budget steering committee meetings held on the 19 <sup>th</sup> October 2015 & 15 <sup>th</sup> January 2016	None	None	OPEX	Minutes, Reports Attendance Registers	Chief Financial Officer
Financial Planning			106.	To develop the 3/5 year financial plan within required timeframe	Adoption of the 3/5 Budget within the prescribed legal requirements	3/5 Year Financial Plan developed and approved	N/A	N/A	N/A	N/A	OPEX		Chief Financial Officer

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

Revenue Enhancement strategy.	Draft the revenue enhancement strategy, disseminate it to other departments for inputs, solicit inputs, present to management and submit to council for approval	107.	To review the Revenue Enhancement Strategy	Revenue enhancement strategy developed.	Reviewed Revenue Enhancement Strategy approved	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	OPEX	Draft/ Final revenue enhancement strategy Minute s of management meeting, attending, register for Council resolution	Chief Financial Officer
	Development of resolution register, Capture resolutions and monitor the implementation of resolutions	108.	% implementation of the Revenue Enhancement Strategy	100%	100%	Action plan implemented and review by management and Internal Audit and 100% implementation	<u>Target achieved</u> (action plan developed and awaiting council approval)	None	None	OPEX	Chief Financial Officer					

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

Revenue Management													
	Collection of payment of services such as, property rates, electricity, and refuse removal												
		109.	% of projected revenue collected by 30 June 2016 (R 4 852 558)	100% projected revenue collected.	100% collection of revenue due to the Municipality collected.	75% (R 36 394 168,52)	Target not achieved (R18,04M collected of the budgeted R23,41M)	Non payment by the department and business	Full implementation of credit control policy.	OPEX	Section 71 report (schedule)	Chief Financial Officer	
		110.	% of debt collected by 30 June 2016	100% collection of outstanding debts	60% collection from Debtors.	Credit control and debt management policy and 60% collection from Debtors	Target not achieved	Debtor not paid what is due to him therefore 60% collection from debtors could not be met	Facilitation of payment	OPEX	Section 71 report (schedule)	Chief Financial Officer	
		111.	To compile a general valuation roll by 30 June 2016	Certified valuation roll	Valuation roll in place plus three supplementary roll compiled for the previous financial years	Identification of properties to be included in the supplementary roll Appoint valuer, data collection and	Target <u>achieved.</u> Properties to be included in the supplementary roll identified, data collected	Done	Done	R4,000,000		Economic Development and Planning	



## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

						development of a property register	and property register developed.	None	None	<b>OPEX</b>	Draft/ final rates policy, attend ance registre Council resolution	Economic Development and Planning
	112.	To revise the rates policy by 31 May 2016	Approved revised rates policy	Rates policy annually revised and approved alongside budget related polices	Develop a draft revised rates policy		<b>Target achieved.</b> Draft revised property rates policy developed	None	None	<b>OPEX</b>		
<b>Expenditure Management</b>		Caputure spending on capital project Compile spending reports in adoption	Projected capital expenditure budget spends	100% Capital expenditure spends	50%	<b>Target achieved</b> (R36.6m spend on projected R60.5m)	None	None	<b>OPEX</b>	Quarte rly Financi al Report	Municipal Manager & Al Directors	
	113.	% capital budget spent by 30 June 2015										

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

terms of section 71 report																			
Capture spending on MIG project, Compile spending report in term of section 71 report.	114.	% MIG spent by 30 June 2016	100% (Total budget spent/ Total budget)	83% (Total budget spent / Total budget)	98%	Target achieved. 64% (Spent as per Municipal standards whilst 50% Spent as per COGHSTA standards) R 28.5m was transferred and R 25.7m was spent							Quarterly Financial Report	Municipal Manager and Technical Services					
Capture spending on INEP project. Compile spending report in terms of section 71 report.	115.	% INEP Grants spent by 30 June 2016	100% ( Total budget spent/ Total budget)	100% ( Total budget spent/ Total budget)	63%	<u>Target achieved.</u> 63% spent on INEP grant							Quarterly Financial Report	Municipal Manager and Technical Services					
Capture spending FMG project.	116.	% FMG by 30 June 2016	100%	100%	N/A	N/A	N/A	N/A	N/A	1.8m		Expenditure Report	Budget and Treasury						

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

Assets and Inventory Management	Develop schedule for asset verification, circulate to all departments																			
	Complete spending report in terms of section 71 report.																			
	Capture spending on operating budget spent	117.	% of operating budget spent	90% of operating expenditure budget spends.	Demand Management Plan	46%	<b>Target not achieved</b> (R81.3M spent on projection of R95.3M projected)	Low revenue collection	Full implementation of credit control policy	<b>OPEX</b>	Quarterly Financial report	Budget and Treasury								
	Compile spending reports in terms of section 71 report.																			
	Capture spending on operating budget spent	118.	% of operating budget spent	90% of operating expenditure budget spends.	Demand Management Plan	46%	<b>Target not achieved</b> (R81.3M spent on projection of R95.3M projected)	Low revenue collection	Full implementation of credit control policy	<b>OPEX</b>	Quarterly Financial report	Budget and Treasury								
	Compile spending reports in terms of section 71 report.																			
	Capture spending on operating budget spent	119.	No of assets verifications conducted	No of assets verified and recorded to fixed register.	2 assets verifications conducted	1 asset verification done for the quarter	<b>Target achieved.</b> Infrastructure assets unbundled and completed	None	None	<b>OPEX</b>	Verification Report	Budget and Treasury								
	Develop schedule for asset verification, circulate to all departments																			

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	and verification of assets					during July												
	Develop stock taking schedule and do stock counting	120.	No of stock taking performed per annum	4	4	2	Target achieved 02 Stock taking performed during September & January	None	None	OPEX	Report	Budget and Treasury						
	Unbundling of infrastructure assets	121.	% compliance to Asset Standard (GRAP 17)	Approved Asset Management Policy in place and implemented	100% of all municipal assets reviewed and recorded in Fixed Assets	100% infrastructure assets unbundled and completed infrastructure assets unbundled	Target achieved. 100% infrastructure assets unbundled and completed infrastructure	None	None	R1,690 000	Asset register	Budget and Treasury						
	Implementation of assets Maintenance plan	122.	% implementation of Assets Maintenance Plan	Development of asset plans for the year.	Assets Maintenance Plan Developed and Implemented	100%. Implementation of Assets Maintenance Plan (Reconciliation)	Target achieved. 100% Implementation of assets maintenance Plan (Reconciliation)	None	None	OPEX	Asset maintenance plan	Budget and Treasury						
Budget Preparation	Collect budget from	123.	To table the draft budget	Draft budget tabled to	IDP/Budget Process	IDP and Budget time	Target Achieved.	None	None	OPEX	Draft budget	Economic Development						

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

departments Consolidate the budget, Present the draft to management, Submit to council for approval	to council by 31 March 2016	council	Plan	schedule developed and submitted to council	IDP and Budget time schedule developed and submitted to council					and Council Resolution	and Planning
Take the draft for public participation with IDP. Incorporate inputs and submit the budget final approval	To submit the final budget to council by 31 May 2016	Final budget submitted to council	IDP/Budget Process Plan	N/A	N/A	N/A	N/A	<b>OPEX</b>	Final budget and Council Resolution	Budget and Treasury	
Compile the section 71 report .submit to treasury within 10 days after month end. Submit to council for approval.	No of section 71 report submitted to Treasury within 10 days after the end of the month	12 section annual report submission	12 2014/15 Section 71 report	6	<b>Target not achieved</b> Sec 71 reports for November submitted after due date	Failure by the financial system	Engaged service provider to be onsite. Procurement of VPN	<b>OPEX</b>	Copy of acknowledgement of receipt by treasuries	Budget and Treasury	
Compile AFS	To prepare and submit	Availability of AFS	2013/14 Financial	Submission of AFS	N/A	N/A	N/A	<b>OPEX</b>	Copy of	Budget and Treasury	
	126.										

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	Process plan, Submit to management for inputs, submit to audit committee, Compile the Annual Financial Statement, Review the Annual Financial Statement, present to management, present to audit committee, Submit to AG		annual financial statements and performance report to the Auditor General by 31 <sup>st</sup> August	process Plan	records	2014/15 and Finalization of audit report							Annual Financial Statement	Budget and Treasury
	Set date for adjudication committee. Adjudicate tenders within time frame (90 days after closure of the	127.	% of tenders adjudicated within 90 days of closure period (# tenders adjudicated / # of	100% (# tenders adjudicated / # tenders closed and due for adjudication)	100% (# tenders adjudicated / # tenders closed and due for adjudication)	100% (# tenders adjudicated / # tenders closed and due for adjudication)	<u>Target achieved.</u> 100% tenders adjudicated , closed	None	None	OPEX	Monthly Tender Reports			

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	tender). Write adjudication report to the Accounting Officer.	tenders closed and due for adjudication )																		
<b>SCM – Demand Management</b>	Develop annual Procurement plan	To develop municipal procurement plan by 30 <sup>th</sup> June 2016.	plan developed and implemented	Submitted Procurement Plan	N/A	N/A	N/A	N/A	OPEX	Procurement plan and implementation report	Budget and Treasury									
<b>Free basic Service Services</b>	Awareness campaign/d entification of indigents, issuing of indigent registration forms, and registration an indigent	Indigent register updated and implemented	Updated indigent register	Indigent Policy	Ongoing	<u>Target Achieved.</u> Indigent registration forms distributed through field cashiers.	None	None	OPEX	Indigent register	Budget and Treasury									
	Collection of information, draft customer database and finalize database	To develop a credible customer database	Credible Database	New Indicator	Collection of information	<u>Target Achieved.</u> Indigent registration forms distributed through field cashiers.	None	None	OPEX	Customer database	Budget and Treasury									

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

Auditing	Develop risk Internal Plan for approval	To provide independent objective assurance and consulting activities of the internal control systems, risk management and governance processes	131.	To develop risk based internal audit plan and submit to council for approval by 30 June 2016	Approved of risk based audit plan	Approved Risk based audit plan	N/A	<u>Target achieved</u> Plan approved by the Audit Committee meeting of June 2015	None	None	OPEX	Risk Based Internal Audit Plan & Council resolution	Municipal Manager's office
	Develop risk audit plan, identify risks	To provide independent internal control systems, risk management and governance processes	132.	% implementation of risk based internal audit plan	100% implementation of	Risk based audit	100%	<u>Target Achieved</u> All planned	None	None	OPEX	Action Based Internal	Municipal Manager's Office



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	and mitigate them	objective assurance and consulting activities of the internal control systems, risk management and governance processes			approved risk based audit plan	plan		audits conducted.										Audit plan & implementation plan	
	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with		133.	No of audit committee meeting held	4 audit committee meeting held	Audit committee meeting held as per MFMA	2	<u>Target</u> Achieved Three audit committee meetings held	None	None			OPEX and travelling and sitting allowances provision of R300,	Attendance register , minutes, reports	Municipal Manager's Office				

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	Invitation for a meeting, distribution, reminders and meeting							000					
	Develop Internal Audit Action plan, capture all issues raised by internal audit, attend to issues and report on progress	To address all queries raised by the internal audit	134.	% of audit queries raised by internal audit unit attended to.	100%	Internal audit unit in place and annual audit plan annually developed	100%	<b>Target not achieved</b>	Not all root causes are addressed	Management to fast track and come with alternative way of addressing the root causes of findings		Internal Audit Action	Municipal Manager's Office
	Develop Internal Audit Action plan, capture all issues raised by external audit, attend to and report on progress	To address all queries raised by the external audit	135.	% of audit queries raised by external audit unit attended to.	100%	Audit Action Plan	100%	<b>Target not achieved</b>	Not all root causes are addressed	Management to fast track and come with alternative way of addressing the root causes of the		External Audit Action Plan	Municipal Manager's Office

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

<b>Audit &amp; Risk Committee allowance</b>	Paying allowances to audit & risk committee members	To ensure that Audit & Risk Committee Members are paid	<b>136.</b>	% of payment of Audit & Risk Committee allowances	100% payment of Audit & Risk Committee allowance	Schedule of meetings	50% allowance paid to audit & Risk Committee members	<b>Target achieved</b> All audit committee allowance is fully paid.	None	None findings	R300,000.	Expenditure Report	Budget and Treasury
<b>Community Participation</b>	To hold Ward public meeting in all the 21 wards (Report back meetings).	To improve and encourage participation of stakeholders and communities in the municipal affairs.	<b>137.</b>	To Coordinate meetings of stakeholders and communities as per approved schedule of meetings.	84 meetings per year for all 21 wards(4 meetings per year per each ward)	Schedule of meetings	To hold Ward public meeting in all the 21 wards (Report back meetings)	<b>Target not achieved.</b> Only three wards, namely 8, 9 and 11 could not hold their meetings as scheduled.	Poor attendance that contributed to a lack of quorum.	Loud hailing and rescheduling of the said meetings to the next quarter.	R500,000.	Attendance Registers Schedule of meetings Quarterly Reports	Corporate Services
<b>IDP review</b>	Development of IDP Process plan, Analysis	To review the 2015/16 IDP/Budget that is	<b>138.</b>	To develop Credible IDP/Budget Document	1	Approved Schedule of meetings	Process Plan and Analysis	<b>Target achieved</b> Process Plan and analysis	None	None	Part of the R930,000 MSIG	IDP, Council resolution	Economic Development and Planning

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	phase, Draft IDP/Budget 2016/17 completed and submitted to Council for adoption by 31 March 2016 and Final IDP submitted to Council for approval	aligned to the budget				gs.	Phase	phase approved by council				allocation		
<b>Citizens' report</b>	Development of a draft citizens report, Final report completed and printed	To produce a revised citizens report for 2015/16	<b>139.</b>	To produce comprehensive citizens' reports by 31 December 2015	1000	Citizens' report in place	Development of a draft citizens report and final report completed and printed	<b>Target not achieved</b>	Handover report still awaited for as per MM's forum resolution taken during November	To be finalized in 03 <sup>rd</sup> Quarter	Part of the R930,000 MSIG allocation	Copy of citizen's report Delivery note	Economic Development and Planning	

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<b>Newsletter</b>	Development of draft newsletter and circulate it to all departments for inputs, finalization of the newsletter and submit to service provider for printing	To produce quarterly municipal newsletter	<b>140.</b>	No of community newsletters editions printed	4 Editions	2015/16 IDP Document Municipal newsletter, Bloubaerg News, has been consistently produced on a quarterly basis in the previous financial	2 (14 000 Newsletter copies )	<b>Target not achieved</b>	Only 7000 copies for first quarter edition were printed due to the delay by the printer	The 02 <sup>nd</sup> edition to be prioritized in 03 <sup>rd</sup> quarter	R137,800	Delivery note Copy of newsletter	Corporate Services
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## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

<b>Advertisements</b>	Securing slots on radios and magazines	To publicize municipal events on radios and magazines	<b>141.</b>	% municipal events publicized	100%	100%	years.	100%	100%	Target achieved. All required advertisements for the period under review were placed on various media houses	None	None	R350,000	Proof of advert	Corporate Services
<b>Out of Pockets Expenses</b>	Develop payment roll for ward committees	To Comply with guidelines on allocation of our pocket expenses for ward committee	<b>142.</b>	No of ward committee members paid stipend.	210	210	Payment of 210 stipend	Target achieved. All ward committees received their stipends.	None	None	R3,263,579	Proof of payment/roll for Ward Committee	Corporate Services		

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

MPAC Programme	Development of schedule of meetings, issue to all relevant stakeholders	To build accountable and transparent governance structures responsive to the need of the community	143.	No of oversight meetings coordinated	4	Approved Schedule of meetings.	Target achieved MPAC Portfolio Committee meetings were held during the period in issue.	None	None	R180,20	Attendance registers, minutes & Reports	Corporate Services
Mayors Bursary Fund	Develop Mayor's Bursary Policy, Issue out advertisement and bursary application forms, Short listing of the	To provide financial assistance to needy community members	144.	To provide bursary fund to needy community members	Provision of bursaries to the awarded needy members of the community	Mayor's Bursary Policy	Target achieved Advertisement of Mayor's Bursary Fund, application forms d issued, short listing	None	None	R1,000,000	Proof of payment to institutions	Municipal Manager's Office

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	applicants and issuing of bursary confirmation letters to successful applicants and Pay institutions and service providers																			
	Monitor progress on existing beneficiaries and report	To monitor and evaluate progress of existing beneficiaries of mayor's bursary fund	145.	No of quarterly reports of bursary beneficiaries to council	4 Reports per annum	3 bursary beneficiary tariffs	2 of the applicant and issuing of bursary confirmation letters to successful applicants	and issuing of bursary confirmation letters sent to beneficiaries	None	None	OPEX	Quarterly reports	Municipal Manager's Office							



## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

Anti Fraud And Corruption	Risk Identification Risk assessment Determining risk response Risk monitoring Risk reporting	To ensure reduction of fraud and corruption within the municipality.	146.	To develop risk register by the 30 <sup>th</sup> June 2016	1 Risk register	Risk Management and Fraud implementation Plan	Development of fraud risk register Review and update of fraud register	<u>Target achieved.</u> Risk register developed and fraud register reviewed and updated	None	None	OPEX	Risk register	Municipal Manager's Office
	Development of schedule of trainings to be presented to management, Risk and Audit Committees, EXCO committee and to Council for approval	To provide independent objective assurance and consulting activities of the internal control system, risk management and governance	147.	No of fraud and corruption awareness Campaigns Coordinated and Supported	2	Risk register	1	<u>Target achieved</u> Fraud and corruption awareness campaign coordinated and supported on the 22, 29 & 30 September and 11 November 2015	None	None	N/A	Attendance register	Municipal Manager's Office

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

<b>Arts &amp; Culture</b>	Develop schedule to relevant stakeholders as per calendar	To give support on Heritage celebrations of all traditional houses	<b>148.</b>	No of heritage and cluster cultural competition coordinated and supported	Five (05) heritage events coordinated (One (01) per traditional House	Year plan	5	<b>Target achieved</b> All 5 traditional authorities managed to hold their heritage celebration events	None	None	Part of the R500,000 heritage allocation	Report	Municipal Manager's Office						
<b>Council Support</b>	Development of schedule of meetings, issue to all relevant stakeholders development of documentation with invitation for a meeting, distribution,	To provide strategic and administrative support to the Mayor, Speaker, and Chief Whip, Councilors and Traditional	<b>149.</b>	No of Council meetings coordinated and supported.	4	Council Calendar	2	<b>Target achieved</b> 2 ordinary council meetings were held on the 30 <sup>th</sup> July and 30 <sup>th</sup> November 2015 respectively	N/A	N/A	<b>OPEX</b>	Attendance Registers Reports/Minutes Notice of the meetings	Corporate Services						

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

reminders and meeting	Leaders		No of Mayor/Magoshi meetings coordinated and supported	4	Council Calendar	2	y. A further five special council meetings were also convened	Target achieved. Mayor-Magoshi meetings were coordinated and supports on the Ordinary Council on the 31st July 2015 at Kola leboho Sec School and 29th October 2015 at Lethaleng	N/A	N/A	OPEX	Attendance Registers Reports/Mi nutes Notice of the meetings	Corporate Services
		150.											

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

Development of schedule of meetings, issue to all relevant stakeholders		151.	No of portfolio committee meetings coordinated and supported	12	Council Calendar	6	Pre-School	Target not achieved only 05 Portfolio Committees were December version of Portfolio Committee meetings could not be held.	Unavailability of personnel due to other council program as well as the festive vacation s.	The remaining meeting to be held in the first week of the month also to effect changes on council's schedule of meetings	OPEX	Attendance Registers Reports/Mi nutes Notice of the meetings	Corporate Services
Development of schedule of meetings, issue to all relevant stakeholders development of		152.	No of Executive Committee meetings Coordinated and Supported	12	Council Calendar	6	Pre-School	Target achieved EXCO meetings inclusive of special ones were held on the 21 July, 27	None	None	OPEX	Attendance Registers Reports/Mi nutes Notice of the meetings	Corporate Services

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	documentation with invitation for a meeting, distribution, reminders and meeting						August, 30 September, 27 October, 25 November 2015												
<b>Public Participation</b>	Development of schedule of meetings, issuing notices to all stakeholders , development of reports, presentation of reports to the public.	To engage in programmes that foster participation, interaction and partnership	<b>153.</b>	No of ward public participation programmes held	4	Council calendar	2	<b>Target achieved.</b> Both the July and November 2015 Council as well as Executive Committee meetings were succeeded by public participation programme	None	None	<b>OPEX</b>	Notice of public participation Attendanc e registers	Corporate Services						
	Development of schedule		<b>154.</b>	No of MPAC public hearings Coordinated and Supported	3	MPAC Program	N/A	N/A	N/A	N/A	<b>OPEX</b>	Notice of meeting	Municipal Manager's						

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016

	of meetings, issue to all relevant stakeholders																										
	development of documentation with invitation for a meeting, distribution, reminders and meeting																										
	Development of schedule of meetings, issue to all relevant stakeholders development of documentation with invitation for a meeting,																										
		155.	No of Ward Committee Meetings Coordinated and Supported	6	Municipal Calendar	2	<b>Target achieved</b> All ward committee meetings set as scheduled.	None	None																		

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	distribution, reminders and meeting																		
	Development of schedule of meetings, issue to all relevant stakeholders			8 for Rep forum, Magoshi, farmers' unions and clusters	IDP process plan	N/A	N/A	N/A	N/A	N/A	R930,000 MSIG allocation			Economic Development and Planning					
	Development of schedule of meetings, issue to all relevant stakeholders	156.	No of IDP/Budget public Participation Meetings Coordinated and Supported																
	Development of schedule of meetings, issue to all relevant stakeholders	157.	No of Mayoral Public Participation Meetings Coordinated and Supported/road shows	16	Council Calendar	8	Target achieved 08 Mayoral Public Participation meetings coordinated and	None	None	OPEX				Municipal Manager's Office					

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	of documentation with invitation for a meeting, distribution, reminders and meeting.					supported							
	Development of schedule of meetings, issue to all relevant stakeholders development of documentation with invitation for a meeting, distribution, reminders and meeting resolution	158.	No of waste forum held	4	Integrated Waste Management Plan	2	<b>Target achieved.</b> <b>2 forums were held.</b> 1 <sup>st</sup> forum was held on the 17 August 2015 and the second one on the 04 <sup>th</sup> November 2016.	None	None	<b>OPEX</b>	Minutes, Report Attendance Register	Community Services	
	Development of resolution	159.	% implementation of resolutions for waste forum	100%	Availability of the	100% implementation	<u>100%</u> <b>Target achieved</b>	None	None	<b>OPEX</b>	Resolution register.	Community services.	



## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	register, capture resolutions and implementation and reporting progress of resolutions.				forum and the 2014\15 reports	Resolutions were implemented	None	None	<b>OPEX</b>	Minutes, Report Attendance Register	Community services.
	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting, distribution, reminders and meeting		160. No of roads and transport forums held	4	Local Integrated Transport Management Plan	<b>Target achieved. 2 forums were held.</b> 1 <sup>st</sup> forum was held on the 18 August 2015 and the second one on the 03 <sup>rd</sup> November 2016.	None	None			

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		161.	% implementation of resolutions for transport forum	100% forum resolutions	Availability of the forum and the 2014-15 reports	100% implementation	<b>Target achieved</b> 100% transport forum resolution implemented	None	None	<b>OPEX</b>	Resolution register.	Community services.
Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting, distribution, reminders		162.	No of disaster forum held	4	Disaster Management Plan	2	<b>Target achieved. 2 forums were held.</b> 1st forum was held on the 17 August 2015 and the second one on the 04th November 2016.	None	None	<b>OPEX</b>	Minutes, Report Attendance Register	Community services.

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	and meeting																		
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.	<b>163.</b>	%Implementation of resolutions for the disaster forum	100% forum resolution implemented	Availability of the forum and the 2014-15 reports	100% implementation	<b>100% Target achieved</b> Resolutions were implemented	None	None	<b>OPEX</b>	Resolutions register.	Community services.							
	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting, distribution,	<b>164.</b>	No of community safety forum held	4	Approved community safety plan	2	<b>Target achieved, 2 forums were held.</b> 1 <sup>st</sup> forum was held on the 6 <sup>th</sup> August 2015 and the second one on the 03 <sup>rd</sup> November 2016.	None	None	<b>OPEX</b>	Minutes, Report Attendance Register	Community services.							

# MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	reminders and meeting																				
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.																				
165.	% implementation of resolutions for the community safety forum	100%	forum resolution prepared.	Approved community safety plan	100% implementation	Target achieved Resolutions were implemented at 100%.	None	None	None	OPEX	Resolutions register.	Community services.									
166.	No of Housing Forums held	4		Council calendar	2	Target achieved 2 Housing forums held on the 12 <sup>th</sup> August 2015 and 10 <sup>th</sup> November 2015	None	None	None	OPEX	Minutes, Report Attendance Register	Economic Development and Planning									

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	distribution, reminders and meeting												
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.												
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for												
167.	% implementation of resolutions for housing forum	100%	Council calendar	100% implementation	<b>Target achieved</b> 100% implementation of housing forum	None	None	<b>OPEX</b>	Resolutions register.	Economic Development and Planning			
168.	No of LED forums held	4	Council calendar	2	<b>Target achieved</b> LED forums held on 12 August 2015 and 10 November 2015.	None	None	<b>OPEX</b>	Minutes, Report Attendance Register	Economic Development and Planning			

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

a meeting, distribution, reminders and meeting							None	None	OPEX	Resolutions register.	Economic Development and Planning
Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		169. % implementation of resolutions for LED forum	100% forum resolutions prepared.	Council calendar	100% implementation	Target achieved! 00% Resolution implementation of LED Forum.	None	None	OPEX	Minutes, Report Attendance Register	Economic Development and Planning
Development of schedule of meetings, issue to all relevant stakeholders development of documentation with		170. No of Tourism Development Forums held	4	Council calendar	2	Target achieved! 2 Tourism Development forums held on the 12 August 2015 and 10 November 2015.	None	None	OPEX	Minutes, Report Attendance Register	Economic Development and Planning

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	invitation for a meeting, distribution, reminders and meeting																		
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.	171.	% implementation of resolutions for tourism Development forum	100% forum resolution prepared.	Council calendar	100% implementation	<b>Target achieved</b> 100% Implementation of Tourism Development Forum	None	None	None	<b>OPEX</b>	Resolutions register.	Economic Development and Planning						
	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation	172.	No of energy forums held	4	Council calendar	2	<b>Target achieved</b> 2 Energy forums held on the 23 September & 10 November 2015	None	None	None	<b>OPEX</b>	Minutes, Report Attendance Register	Technical Services						

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	on with invitation for a meeting, distribution, reminders and meeting																			
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.			173.	% implementation of resolutions for Energy forum	100% forum resolution prepared.	Council calendar	100% implementation	<b>Target achieved</b> 100% implementation of Energy forum resolutions	None	None		<b>OPEX</b>	Resolutions register.	Technical Services					
<b>Audit Committee</b>	Development of schedule of meetings, issue to all relevant stakeholders , development of	To strengthen accountability through proactive oversight.	174.	No of Audit meetings coordinated	5	Year Plan	2	<b>Target achieved</b> audit committee meetings 23 July and 07 December 2015	None	None	R300,000 for travelling and sitting allowances	Attendance Register Reports/Minutes Invitation	Municipal Manager's Office							



## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

	documentation with invitation for a meeting, distribution, reminders and meeting																					
	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting, distribution, reminders and meeting		175.	No of audit steering committee meeting	24	Year Plan	12	Special meetings were held on the 26 August & 26 November 2015	Target achieved	None	None	OPEX	Attendance Register Reports/Minutes Invitation	Municipal Manager's Office								
								All steering committee meetings held on the 09 <sup>th</sup> July, 11 & 26 August, 02,16,10,30 September , 13 & 26, 07,14,21,28, November 2015,														

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	Risk identification Risk assessment Determining risk response Risk monitoring Risk reporting	To protect the municipality from potential risk.	<b>176.</b>	To develop project risk register for risk management	4	New indicator	Review and update of risk register	<b>Target achieved.</b> Risk register reviewed and updated	None	None	<b>OPEX</b>	Risk register	Municipal Manager's Office
	Development of trainings to be presented to management, Risk and Audit Committees, EXCO committee and to Council for approval	To provide independent objective assurance and consulting activities of the internal control system, risk management and governance	<b>177.</b>	No of risk awareness campaigns coordinated and supported	2	Risk Implementation Plan	1	<b>Target achieved.</b> Risk awareness campaign coordinated and supports on the 29 September and 11 November 2015	None	None	<b>OPEX</b>	Attendance register / Invitation	Municipal Manager's Office

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

		Development of schedule of meetings to be presented to management, Risk and Audit Committees, EXCO committee and to Council for approval	178.	No of risk committee meetings coordinated	4	Risk Implementation Plan	2	<b>Target achieved</b> 2 Risk committee meetings coordinated on the 23 July and 03 November 2015	None	None	OPEX	Minutes of the meeting Attendance register Risk Management report	Municipal Manager's Office
<b>Security Management</b>	Attend o incidents and develop reports	To protect the municipal properties and employees against potential threats.	179.	% of security incidents attended to immediately	100%	Security contracts in place	100% incidents attended	<b>Target achieved</b> 100% incidents attended to immediately	None	None	4,000,000	Incidents reports	Municipal Manager's Office

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<b>Communicati on management</b>	Development of draft communication strategy and circulate it to all departments for inputs, finalization of the newsletter and submit to council for approval	To provide communication support services, public liaison, marketing managem ent.	<b>180.</b>	To review communication, corporate and branding strategy	1	Comm unicati on and Brandi ng strategi es	Commu nication and Corpor ate Brandin g Strateg y revised	<b>Target achieved</b> Communi cation, Corporate and Brandin g Strategy revised	None	None	<b>OPEX</b>	Communi cation Strategy council resolution	Corporate Services
	Secure slots/ space with media houses		<b>181.</b>	No of media statements articles issued	16 media statemen ts/alerts issued to various media houses	Comm unicati on and Brandi ng Strateg y/ Media Relatio ns Policy	8	<b>Target achieved.</b> 8 media statements issued out to various media houses for the period under review	None	None	<b>OPEX</b>	Media articles	Corporate Services
	Developmen t of progress		<b>182.</b>	To develop IDP, Budget speech produce and print	1	IDP/Bu dget	N/A	N/A	N/A	N/A	<b>OPEX</b>		Municipal Manager's

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	report of the previous year's progress report and Presentation of the new projects, programs and budget				Process Plan														Office
	Develop of specification, Submit to SCM for procurement processes		183.	No of diaries and calendars provided.	550 (diaries) and 1100 calendars	Communication and Branding Strategy	550	Target achieved 550 (diaries) and 1100 calendars were procured and distributed	None	None									Corporate Services
SDBIP	Collect information from departments, Develop a draft SDBIP, Submit to		184.	To develop 2016/17 SDBIP and submit to the Mayor for signature within 28 days after approval of the budget	SDBIP 2015/16 was developed and submitted to the	SDBIP 2015/16 was developed and submitted	N/A	N/A	N/A	N/A									MUNICIPAL MANAGER

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	departments for inputs, incorporate inputs and submit to council for approval by 31 March 2015. Submit to the Mayor for signature, Submit to council for noting.			Mayor within 28 days after approval of the budget	ed to the Mayor within 28 days after approval of the budget	Annual performance report (Sec 46 MSA) developed and submitted to AG	<b>Target achieved</b> Annual Performance report submitted developed and submitted to AG	None	None	<b>OPEX</b>	Annual Performance report (Sec 46) 2014/15	Economic Development and Planning
<b>Annual performance report</b>	Distribute Annual Performance report template to all departments to update, consolidate all the reports and	<b>185.</b>	To develop Annual Performance Report and submit to AG by 31 <sup>st</sup> August 2015	Approved Annual Performance Report 2014/15	Approved Annual Performance Report 2013/14	Annual performance report (Sec 46 MSA) developed and submitted to AG	<b>Target achieved</b> Annual Performance report submitted developed and submitted to AG	None	None	<b>OPEX</b>	Annual Performance report (Sec 46) 2014/15	Economic Development and Planning

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	submit to council for approval, AG and all relevant sector departments												
<b>Annual report</b>	Distribute report template to all departments to update, consolidate all the reports and submit to council for approval, AG and all relevant sector departments		<b>186.</b>	No of Annual Report developed	1 annual report developed and submitted to all relevant stakeholders	Annual report consistently approved for the previous financial years in line with legislation	Draft Annual report be prepared and submitted to council for approval	<b>Target achieved</b> Draft Annual report developed and prepared	None	None	<b>OPEX</b>	Annual report, council resolution and acknowledgedgement letter	Economic Development and Planning

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

<b>IDP Process Plan</b>	Develop IDP process plan present it to EXCO, from EXCO to Council for approval and distribute it to all relevant stakeholders		<b>187.</b>	To develop IDP process Plan and submit to council by end of July 2015	Process Plan available and submitted to council for approval	MSA	Process Plan adopted by council of august	<b>Target achieved</b> Process plan developed and adopted by council	None	None	<b>OPEX</b>		Economic Development and Planning							
<b>Review of finance policies and strategies</b>	Draft budget related policies and submit for March council meeting for approval and public participation and inputs, present final, final budget related		<b>188.</b>	To review budget related policies by 31 <sup>st</sup> May 2016	13 policies reviewed for the year	12 budget related policies and 1 strategy reviewed and approved	N/A	N/A	N/A	N/A	<b>OPEX</b>	Budget adopted policies and council resolution	Budget and Treasury							



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	polices for May for adoption																		
	Compile quarterly financial statements and submit to council	<b>189.</b>	No of quarterly financial statements submitted to Council	Manage ment reports prepared and reported continuously.	4 financial reports prepared and submitted to the Mayor quarterly	<b>2</b>	<b>Target achieved 2</b> quarterly Financial reports prepared and submitted to the Mayor quarterly	None	None	<b>OPEX</b>	Quarterly Financial statements and council resolutions	Budget and Treasury							
	Compile monthly reconciliation reports and submit to EXCO	<b>190.</b>	No of Monthly reconciliation developed and approved	All reconcilia tions develop ed and filed	All reconcili ation be comple ted and monitored (128).	64	<b>Target achieved 64</b> reconcili ations completed and approved (Debtors, Creditors, grants,	None	None	<b>OPEX</b>	Monthly reconciliati on report	Budget and Treasury							

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

					investments, stores, suppliers payroll, VAT (201)	investments, stores, suppliers payroll, VAT (201)				<b>OPEX</b>	Half year financial report and acknowledgement letter	Budget and Treasury			
	Compile half year financial report and submit to Mayor & Provincial Treasury			191.	To compile Half-Year budget and performance assessment report and submit to the Mayor, Provincial and National Treasury		Analysis of half-year financial performance of the municipality.	Half year financial performance assessment report submitted to the Mayor, Provincial and National	N/A	N/A	N/A	N/A	N/A		



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>steering committee , Development and submission of a status quo report, Approval of a status quo report and development of a draft master plan Public consultations on the draft master plan,</p>			<p>To develop township register for Senwabarwana extension 5</p>	<p>register for Senwabarwana township extension 5 developed</p>	<p>General plan for extension 5 in place</p>	<p>Development of terms of references Appointment of service providers, data</p>	<p>advertised by October. Awaiting for Appointment of service provider.</p>	<p>None</p>	<p>None</p>	<p>R1,000,000</p>	<p>Proof of registration</p>	<p>Economic Development and Planning</p>
<p>Conveyancing services and opening of a township register for Senwabarwana</p>	<p>Development of terms of references Appointment of service</p>	<p>193.</p>					<p><b>Target achieved</b> Terms of reference were developed and was</p>					

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

<p>ana ext 5</p>	<p>providers , Data collection and re- surveying of some property portions, Lodgment of registratio n document s with surveyor- general and deeds office, Completi n stage and opening of a township register and file Extension 5 township is legible for the conveyanc ing of individual even to</p>								<p>collection and re- surveying of some property portions</p>	<p>served before the specifications committee</p>											
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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

	property owners						None	None	R400 000	Report & Council resolution	Economic Development and Planning
<p><b>Functionality of the Local Geographic Names Committee</b></p> <p>Develop schedule for meetings Notify affected stakeholders, draft street names for Alldays &amp; Senwabarwana, public consultation meetings, submit of names to council for approval and installation of names and infrastructure</p>		<p><b>194.</b></p> <p>To name streets and public features in Senwabarwana and Alldays townships</p>	<p>Approved street names for Alldays and Senwabarwana and installed infrastructure for such names, especially street names</p>	<p>LGNC in place Policy on naming and renaming in place Names committee and policy was unpacked to Senwabarwana and Alldays residents in April and May 2014</p>	<p>Public consultations meetings in Senwabarwana and Alldays on the policy and process of naming and renaming features in the town, Draft street names and other public features for Alldays and Senwabarwana Public consultations on the draft names</p>	<p><b>Target achieved. (Surpassed)</b></p> <p>Public consultation meeting was held in Senwabarwana &amp; Alldays and the proposal of names is still underway. Maps have been submitted to LGNC for preparation of draft names</p>	None	None	R50 000	Report and pictures	Community Services
<p><b>Climate Change</b></p> <p>Planting of trees</p>		<p><b>195.</b></p> <p>No of trees planting projects implemented</p>	<p>2 tree planting projects implemented</p>	<p>SDF and EMP</p>	<p>2 tree planting projects</p>	<p><b>Target achieved. (Surpassed)</b></p> <p>2 projects</p>	None	None	R50 000	Report and pictures	Community Services

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

		d.										
<b>Land acquisition</b>	Revive negotiations with both DRDLR & Dept Pub Works, Written agreement /deeds of donation, Lodge registration documents with deeds office, 3 settlements acquired and registered	196.	To facilitate land settlement for Puraspan, Laanglagte & Amulree	3 settlements ( Puraspan, Laanglagte & Amulree ) acquired	Existence of settlements	Revive negotiations with both DRDLR & Dept Pub Works and written agreements/ deeds of donation	Target not achieved	Awating response from national dept: Rural Developm ent. Assessme nt of identified areas done	Continuou s Follow-up to be done	<b>OPEX</b>	Title deed	Economic Development and Planning

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	to the municipality											
	Facilitate the development of a draft Surveyor-General diagram for the farm portion, Facilitate the submission of the subdivided diagram of the farm portion with Surveyor-General and approval of SG diagram, Submission of the new subdivided	197.	To transfer farm portions to municipality with full title deed	farm portion at Monmouth	Deed of sale signed with seller	Facilitate the development and submission of diagram for the farm portion with Surveyor-General and approval of SG diagram	<b>Target not achieved.</b>	There are challenges with seller's surveyor to expertide the approval of the SG diagram with deeds office	Follow ups with service provider	<b>OPEX</b>	Title deed	Economic Development and Planning



**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

<p>farm portion to Deeds office for registration Registration of the farm portion in the name of the Municipality,</p>							<p><b>Target achieved.</b> Tolwe Approved layout submitted to SG for final Approval to GP</p>	None	None	<p><b>OPEX</b></p>		<p>Economic Development and Planning</p>
<p>Township Establishment</p>		<p>198.</p>	<p>To establish township Tolwe</p>	<p>1 township established and completed at Tolwe</p>	<p>Availability of approved layout</p>	<p>Submission of approved layout to SG for final approval</p>	<p><b>Target achieved.</b> Submission of request for assistance and registration of the two projects with the National Treasury's</p>	None	None	<p><b>OPEX</b> (project success based on approval of</p>		<p>Municipal Manager's Office</p>
<p>and the identification of alternative models for the provision of Engineering Services</p>		<p>199.</p>	<p>To develop and complete feasibility studies for Engineering Services</p>	<p>100% finalization of feasibility studies and identification of alternative models for the installation of</p>	<p>Availability of general plans for the two township extensions</p>	<p>Submission of a request for assistance and registration of the two projects with the National Treasury's</p>	<p><b>Target achieved.</b> Submission of request for assistance and registration of two projects with the National</p>	None	None	<p><b>OPEX</b> (project success based on approval of</p>		<p>Municipal Manager's Office</p>

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

	to Senwabar wana ext 8 and Alldays 2			engineering services for Alldays ext 2 and Senwabarwa na ext 8		Public Private Partnership unit	Treasury's was done. A meeting was also held with National Treasury in this regard and there has not been any movement			feasibi lity fundin g by Nation al Treasu ry)		
<b>Human Settlement</b>	Identificati on of beneficiari es and submissio n of the list to COGSTA	<b>200.</b>	No of beneficarie s identified and provided with low cost housing	500 beneficiaries	Housing Disaster database Draft list of Development ent areas for housing provision has been developed by COGHST A	Develop and submit the list for potential beneficiaries to COGHSTA	<b>Target achieved.</b> Implementatio n of 300 units is underway through COGHSTA programme	None	None	<b>OPEX</b>	Benefici aries' list and proof of submiss ion	<b>Economic Development and Planning</b>
<b>Land use Management</b>	processin g and finalization of all land developm ent applications and change of	<b>201.</b>	% implementa tion of LUMS Action plan	100% compliance of all approved and developed applications	land use Managem ent Scheme is in place	100% processing and finalization of all land development applications and change of land use	<b>100% Target achieved.</b> All applications received processed	None	None	<b>OPEX</b>	Attenda nce Register , report and list for applican ts	<b>Economic Development and Planning</b>

**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT - 2015/2016**

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	land use rights in line with the land use management scheme						rights in line with the land use management scheme						
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**MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016**

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**MUNICIPAL MANAGER'S QUALITY CERTIFICATION**

I ..... The Acting Municipal Manager of Blouberg Local Municipality, hereby certify that :

The Section 72 report ending 31 December 2015

9 on implementation of the IDP/Budget and state of affairs of the Municipality

for the year 2014/15 in accordance with the **Municipal Finance Management Act and Regulations** made under the Act.

**Print Name: Kgorane Matome Johnny**

Acting Municipal Manager of Blouberg Local Municipality: LIm351

Signature.....

Date..... 29 | 01 | 2016 .....